

**MAXIMUM TIME APPEALS FORM**

**Additional financial aid funding is based on federal and state financial aid guidelines and is not guaranteed!**

If you have reached the maximum number of credits allowed to complete your program and are requesting additional time because you have not yet earned your degree or certificate, please complete the following:

1. Indicate the quarter(s) for which you are requesting additional aid:  
FALL\_\_\_\_ WINTER\_\_\_\_ SPRING\_\_\_\_ SUM\_\_\_\_
  
2. Write a letter answering the two questions below (attach it to this form along with the “degree planning form”) and return it to the Financial Aid Office:
  - a) Why was the initial time period allowed to complete your degree insufficient? (Submit documentation if necessary)
  
  - b) What are the benefits of completing the additional credits?

See an advisor in the Advising Center and have her/him complete a “Degree Planning Form” for your major and sign this form to verify the following courses *are required for your program of study at SSSC.*

**Please list the remaining classes you will need:**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

*The Financial Aid Office will send you a letter indicating whether or not your request for additional quarters of aid has been approved.*

\_\_\_\_\_  
Student’s Name (printed)

\_\_\_\_\_  
Counselor’s/Advisor’s Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Social Security Number or SID#