

# Obtaining Documentation for Your Financial Aid Application

In order to process your financial aid application, you may need to provide additional information. In some instances, copies of documents, such as tax returns, confirmation of selective service registration or academic transcripts for schools no longer open. You may obtain copies of such documents by following the instructions indicated below.

## SELECTIVE SERVICE INFORMATION

To resolve selective service registration status problems, you must contact the Selective Service Office at 1-847-688-6888. **You cannot receive financial aid until you have resolved any registration problems.** You may check your registration status on the Internet by accessing the following web site: [www.sss.gov/hist.htm](http://www.sss.gov/hist.htm). If you haven't reached age 26, you may also register on-line at [www.sss.gov/regist.htm](http://www.sss.gov/regist.htm).

## FAFSA APPLICATION INFORMATION

If you have questions about the FAFSA application or need another copy of the Student Aid Report (SAR), you must call the U.S. Department of Education's information office at 1-800-433-3243. You may call this number 7 days a week from 8:00 a.m. through midnight (Eastern Time). You can also look on the Internet at [www.ed.gov/studentaid](http://www.ed.gov/studentaid). TTY users may call 1-800-730-8913.

In addition, information regarding your FAFSA may be accessed electronically. A PIN is required for this service. If you are interested in obtaining a PIN, go to [www.pin.ed.gov](http://www.pin.ed.gov) and follow the instructions.

## TAX RETURNS

If you filed a 1040, 1040A, 1040EX or TeleFile (filed tax by phone), you may obtain a computer transcript or an RTFTP print out of your tax return by calling 1-800-829-1040. Tell the IRS that you want a 1722 letter or an RTFTP print out.

## ACADEMIC TRANSCRIPTS CLOSED SCHOOLS

**For closed schools in Washington State:** Write a letter to the address indicated below and include the following information: your name, social security number, name of the school you attended, the school's address and the quarter/semester and year you attended. Request that your transcript be mailed to you.

Workforce Training and  
Education Coordinating Board  
Bldg. 17 Airdustrial Park  
P.O. BOX 43105  
Olympia, Washington 98504

**For out-of-state closed schools:** You must call (202) 401-3062 and request that your academic transcript be mailed to you.