Final Student Self-Evaluation

General Information

<table>
<thead>
<tr>
<th>Student Name:</th>
<th>Internship Start and End Dates:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>From: / / To: / /</td>
</tr>
</tbody>
</table>

Overall Internship Experience

Please evaluate your internship experience using a scale of 1 to 5 as outlined below.

(1) Not at all  (2) A little  (3) Somewhat  (4) Yes  (5) Absolutely

____ My internship has helped me better understand my academic and professional goals
____ My classroom knowledge and training from SSSC helped me in this internship
____ I feel more prepared to enter the workforce now that I have completed an internship
____ The overall quality of the internship experience was excellent

Job Performance

Please place an “X” in the box that corresponds with your performance.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Marginal</th>
<th>Average</th>
<th>Above Average</th>
<th>Great</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Punctuality</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Appearance &amp; Cleanliness</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interpersonal/Communication Skills</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attitude &amp; Interest in Learning</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to Follow Directions</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Judgment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Technical Skills &amp; Work Quality</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Overall Performance</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Internship Experience

Please use examples and details to answer the following questions as completely as possible. Attach additional paper if necessary.

1) Name one way that this internship experience has influenced your future career goals and better prepared you in your area of study.
Final Student Self-Evaluation

2) Describe something you learned in the classroom at SSC that was helpful in your work at the internship site?

3) Discuss one way your Faculty Mentor was helpful in meeting your Learning Outcomes.

4) Discuss a challenge you faced during your internship and the actions you took to resolve the situation.

Site Feedback

Please share your thoughts about your internship site and use examples and details to answer the following questions as completely as possible. Attach additional paper if necessary.

1) What types of resources and tools were you given to perform assigned tasks?

2) What assistance did your Site Supervisor provide to help you meet your Learning Outcomes?

3) Would you recommend this internship site/employer to other students?

☐ YES  ☐ NO

Why or why not?

4) Were you hired on at your internship?

☐ YES, Rate of pay: _____ (Pay information is used for data purposes and won’t be shared)

☐ NO

☐ Was already employed here, Rate of pay: _____ (Pay information is used for data purposes and won’t be shared)

Please submit a completed form one of the following ways: Fax (206) 934-6605, or drop off at the WorkSource Career Services Office, RS 79.
Financial Student Self-Evaluation

Embedded Career Specialist Feedback
Please evaluate the assistance you received from the Embedded Career Specialist using a scale of 1 to 5 as outlined below.

(1) Not at all
(2) Somewhat
(3) Yes
(4) Absolutely
(5) Doesn’t apply

_____ The Embedded Career Specialist was available to meet with me before, during, and at the end of my internship

_____ The Embedded Career Specialist was informative about the internship process

_____ The Embedded Career Specialist helped me better understand my academic and professional goals

_____ The Embedded Career Specialist helped me identify internship or job sites

_____ The Embedded Career Specialist assisted me in creating or updating my resume

_____ I will meet with an Embedded Career Specialist again to conduct a job search

_____ I would recommend working with an Embedded Career Specialist to other students

_____ I was happy with the support I received from the Embedded Career Specialist

1) Additional Comments:
Final Student Self-Evaluation

Faculty Mentor Feedback

Student Intern does NOT complete this page. Please give this page to your Faculty Mentor to complete when you meet at the end of your internship. Your Faculty Mentor will take notes below as you discuss the internship experience.

1) How much time was spent advising this student?

2) Comments regarding the Student Intern’s performance in class:

3) Recommendations for Student Intern moving forward:

4) Date of the phone call or site visit and duration of call or visit:

5) Would you recommend this site to other Student Interns?

I have met with the above student and give the Embedded Career Specialist permission to approve and submit the student’s final grade as indicated below on my behalf:

Student Name: ____________________________________________________________

Grade (please circle one):  Satisfactory (S)  On-going (Y)  Incomplete (I)

Faculty Mentor Name: ______________________________________________________

Faculty Mentor Signature: ________________________________________________ Date: ______________

Embedded Career Specialist Signature: ____________________________ Date: ______________

Please submit a completed form one of the following ways: Fax (206) 934-6605, or drop off at the WorkSource Career Services Office, RS 79.