

## Requirements for Requesting CTE Course Waivers at South Seattle College

To stay in compliance as a Business and Industry Route initial CTE certification provider, South Seattle has to have documentation of proof of mastery for program competencies not earned through the South Seattle CTE Teacher Certification Program courses.

<p><b>Courses that May be Waived with Appropriate Documentation</b></p>	<p><b>Documentation Needed for Waiving</b> (Education Background &amp; Teaching Experience)</p>
<ul style="list-style-type: none"> <li>• <b>Teaching Strategies</b></li> <li>• <b>Organization and Curriculum Design</b></li> </ul> <p><i>(Must provide an official transcript from the College granting the teaching degree.)</i></p>	<p>Possess a bachelor's or master's degree in teaching <b>AND</b></p> <p>Possess a current WA State teaching certificate <b>AND</b></p> <p>Currently teaching in a middle or high school program in WA State</p>
<ul style="list-style-type: none"> <li>• <b>Teaching Strategies</b></li> <li>• <b>Organization and Curriculum Design</b></li> <li>• <b>Classroom Management</b></li> </ul> <p><i>(Must provide an <u>official transcript</u> from the College granting the teaching degree <b>and</b> a copy of your current <u>teaching certificate</u>.)</i></p>	<p>Possess a bachelor's or master's degree in teaching. <b>AND</b></p> <p>Have taught in your own class for at least one year.</p>
<ul style="list-style-type: none"> <li>• <b>CTE Assessment and Evaluation</b></li> </ul> <p><i>(Must provide an <u>official transcript</u> from the College granting the teaching degree <b>and</b> a copy of the evaluation and assessment <u>course outline you took</u>.)</i></p>	<p>As part of your bachelor's and master's degree completed a college level course specifically on <u>assessment and evaluation</u> within the last <b>FIVE</b> years</p>
<ul style="list-style-type: none"> <li>• <b>Legal Issues: Rights and Responsibilities</b></li> </ul> <p><i>(Must provide an <u>official transcript</u> from the College granting the teaching degree <b>and</b> a copy of the educational law <u>course outline you took</u>.)</i></p>	<p>As part of your bachelor's and master's degree completed a college level course (3 credits or more) in <u>educational law</u> within the <b>last TWO years</b> at a <b>Washington State college</b>.</p>

<p><b>•Integrating Technologies in the Classroom</b></p> <p><i>(Must provide an <u>official transcript</u> from the College granting the teaching degree <b>and</b> a copy of the instructional technology <u>course(s) outlines.</u>)</i></p>	<p>As part of your bachelor's and master's degree completed a college level course in <u>instructional technology.</u></p>
<ul style="list-style-type: none"> <li>• May challenge the Integrating Technologies in the Classroom course. You will be asked to demonstrate in-person your computer skills and produce a prepared lesson plan. There is a \$99 fee for the Tech Challenge.</li> </ul> <p><i>(Must submit by <u>email a request</u> to challenge the class including a description of your extensive technology and teaching background.)</i></p>	<p>Have extensive background using the computer and integrating technology in your lesson plans.</p>
<p><b>Pathway for Experienced Certificated Teachers</b></p> <ul style="list-style-type: none"> <li>• Teaching Strategies</li> <li>• Organization and Curriculum Design</li> <li>• Classroom Management</li> <li>• Instead of taking <i>Integrating Technologies in the Classroom</i> and <i>CTE Assessment &amp; Evaluation</i>, you will have the option of taking the course, <i>Program Development: Implementing CTE Standards</i>, developed for professionals who have been primarily in the teaching profession for the last seven years</li> </ul>	<p>Possess a bachelor's or master's degree in teaching <b>AND</b></p> <p>Possess a current WA State teaching certificate <b>AND</b></p> <p>Currently teaching in a middle or high school program in WA State for a minimum five years.</p> <p><u>(Must provide a copies of your current WA State Teaching Certificate and your conditional or probationary CTE certificate..)</u></p>

- To receive initial CTE certification from South Seattle, a student must complete a minimum of six classes in the CTE program at South Seattle.
- All waiver requests must be in writing.
- Requested documentation can be submitted via email, fax, mail or in person.
- The waiver request will not be considered until all the required documents have been received by the program manager in the Continuing Education office.
- The materials are reviewed by the program manager and a subcommittee of the CTE Professional Education Advisory Committee.

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