

## Financial Aid Office

### 2017-2018 VERIFICATION WORKSHEET V4 and V5 - Witnessed

**Why do I have to complete this form?** Your application was selected for a process called "Verification." During this process, the Financial Aid Office will be comparing information from your FAFSA application with your and your spouse's and/or your parent(s)' financial documents. We are required to review your FAFSA information under financial aid program rules (34 CFR, Part 668). The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, corrections to your FAFSA may be required.

#### Student Information

Last Name	First Name	M.I.	Social Security Number
Date of Birth	Phone Number (include area code)		Student ID Number

**Dependent Student\***

*\*A student is considered dependent if he/she was required to provide parental information on the FAFSA.*

**List the people in your parent(s)' household Including:**

- **yourself** and your **parent(s)** (including a stepparent) even if you don't live with your parent(s) **and**
- **your parent(s)' other children**, even if they do not live with your parent(s), **if** (a) your parent(s) will provide more than half of their support from July 1, 2017 through June 30, 2018, **or** (b) the children would be required to provide parental information if they were applying for Federal Student Aid, **and**
- **other people** if they now live with your parent(s) **and** your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.

**Independent Student\*\***

*\*\*A student is considered independent if he/she was not required to provide parental information on the FAFSA.*

**List the people in your household Including:**

- **yourself** and your **spouse** if you have one, **and**
- **your children**, if you will provide more than half of their support from July 1, 2017 through June 30, 2018, even if they do not live with you, **or** if the child would be required to provide your information as the parent if they were applying for Federal Student Aid, **and**
- **other people** if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.

#### Important Information:

*\*Dependent Student: Answer all of the following questions about yourself and the parent(s) reported on the FAFSA*

*\*\*Independent Students: Answer all of the following questions only about yourself, your children and your spouse if married*

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half-time between July 1, 2017 and June 30, 2018, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Self	South Seattle College

## Student – Tax and Income Information

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### Check only one box below.

- I used the IRS Data Retrieval Tool on the FAFSA, *and did not change the information.*
- I am attaching my **2015 IRS Tax Return Transcript**. SSC cannot accept copies of Tax Returns.
- I filed an amended 2015 Tax Return. If you select this option, **you must submit a Tax Return Transcript and a signed copy of your 1040X.**
- I will not file and am not required to file a 2015 U.S. Income Tax Return. **Submit copies of all 2015 W-2s.**
- I did not file a 2015 Federal Tax Return but I did have earnings in 2015. **You MUST submit proof of Nonfiling from the IRS and copies of all W-2s.**

*Instructions to retrieve proof of Nonfiling and copies of required W-2s:*

To receive a 2015 Statement of Nonfiling, go to <https://www.irs.gov/uac/about-form-4506t> and complete Form 4506-T with Box 7 checked. If you or your parent are not able to locate your 2015 W-2s provided by your employer, you can request to receive your W-2s by checking Box 8 on this form.

- I did not file and I did not have any earnings in 2015. **You MUST obtain proof of Nonfiling from the IRS.**

*To obtain proof of Nonfiling from the IRS:*

Review instructions on the [How Do I Request an IRS Tax Return Transcript](#) form.

## Parent(s) or Spouse – Tax and Income Information

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### Check only one box below.

- My Parent(s) or Spouse used the IRS Data Retrieval Tool on the FAFSA, *and did not change the information.*
- My Parent(s) or Spouse are attaching their **2015 IRS Tax Return Transcript**. SSC cannot accept copies of Tax Returns.
- My Parent(s) filed an amended 2015 Tax Return. If you select this option, **they must submit a Tax Return Record of Account and a signed copy of their 1040X.**
- My Parent(s) or Spouse will not file and are not required to file a 2015 U.S. Income Tax Return. **Submit copies of all 2015 W-2s.**
- My Parent(s) or Spouse did not file a 2015 Federal Tax Return but they did have earnings in 2015. **They MUST submit proof of Nonfiling from the IRS and copies of all W-2s.**

*Instructions to retrieve proof of Nonfiling and copies of required W-2s:*

To receive a 2015 Statement of Nonfiling, go to <https://www.irs.gov/uac/about-form-4506t> and complete Form 4506-T with Box 7 checked. If you or your parent are not able to locate your 2015 W-2s provided by your employer, you can request to receive your W-2s by checking Box 8 on this form.

- My Parent(s) or Spouse did not file and they did not have any earnings in 2015. **They MUST submit proof of Nonfiling from the IRS.**

*To obtain proof of Nonfiling from the IRS:*

Review instructions on the [How Do I Request an IRS Tax Return Transcript](#) form.

## Student – High School Completion Status

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Please check only one box and provide required document(s).

- High School Diploma.** Attached is a copy of my diploma or high school transcript indicating graduation date.
- GED.** Attached is a copy of my GED certificate.
- Home School Graduate.** Attached is a transcript signed by my parent or guardian listing the secondary courses completed and documenting the successful completion of secondary school.
- I have not graduated from high school but excelled academically at my high school. Attached is a signed statement from my high school counselor documenting that I excelled academically and my high school transcript.

## Student – Identity Verification

*(Please print document, then sign and date)*

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- I am appearing in person with my valid government-issued photo identification (driver's license, state identification card, or passport). The Financial Aid Office Staff will make a copy.
- I am appearing in person to sign the statement below. (Student **must** sign statement in front of Financial Aid Office Staff)

## Student – Statement of Educational Purpose *MUST BE WITNESSED BY A FINANCIAL AID STAFF MEMBER*

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- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the witnessed statement below, such as but not limited to a driver's license, other state-issued ID, or passport; **and**
- (b) The original Official Witnessed Statement of Educational Purpose provided below.

### Statement of Educational Purpose

I certify that I \_\_\_\_\_  
am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending South Seattle College for 2017-2018.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's ID Number

\_\_\_\_\_  
Witnessing Financial Aid Staff Member's Signature

\_\_\_\_\_  
Date

## Sign the Worksheet

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Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent must sign and date if dependent.

Student Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_