

# Application Process Notification:

**ALL DOCUMENTS MUST BE COMPLETE, SIGNED AND SUBMITTED AT THE SAME TIME OR THE DOCUMENTS WILL NOT BE ACCEPTED.**

*Due to budget cuts, we will not be able to copy documents for you. Please bring complete and signed copies to the Financial Aid office.*

SSCC Title IV school code is: 009706

**APPLICANT CHECK LIST:** *(Read the directions, it is the applicant's responsibility to provide correct, consistent and valid data.) Any incorrect or conflicting information will significantly delay your application.*

**Read your Student Aid Report:** *You must provide documentation to resolve any issues listed on your SAR.*

**2011-2012 Valid SAR**  Student Aid Report with an EFC number. (Rejected SAR's, see a Financial Aid Advisor for more information).

**2011-2012 Datasheet**  All questions must be answered, use N/A if the question is not applicable to you.

**Official Transcripts**  Official Transcripts from all colleges, universities, trade or vocational schools attended. *Official transcripts are not required from SSCC, NSCC, SCCC or SVI. All students are required to have their transcripts evaluated for their Program of Study at South.*

**Students who are chosen for Verification must also provide the following Verification information: Verification forms are available in the Financial Aid office or on our Website at <http://www.southseattle.edu/finaid/forms.htm>**

**Dependent Students:**

*Signed Dependent Verification form:*

Student & Parents 2010 W2 forms & Tax Forms  
*(including all attachments):*

Non- tax filers, submit all 2010 W2's and documentation of all 2010 income received by the student and parent(s).

**Independent Students:**

*Signed Independent Verification form:*

Student & Spouse 2010 & W2 forms & Tax forms  
*(including all attachments):*

Non-tax filers, submit all 2010 W2's and documentation of all 2010 income received by the student and spouse.

*Dependent or Independent status is determined by the Student Status questions in Section 2 of the FAFSA or FAFSA Worksheet. (If you are required to provide your parent data, you are considered a Dependent student).*

## **ADDITIONAL INFORMATION REQUIREMENTS:**

*Students who did not graduate from High School and do not have a GED, can take an Ability to Benefit (COMPASS) test and provide proof of passing scores to the financial aid office in lieu of the HS diploma or GED.*

*Students who have the comment code on their FAFSA stating they completed a rigorous High school program, will need to submit a copy of their high school transcript to be reviewed for the Academic Competitiveness Grant.*

*Students who have a citizenship or social security match problem comment on their SAR (Student Aid Report) will need to provide documentation to verify their citizenship or eligible non-citizen status and/or social security number documentation. This must be provided each year, even if you have provided the documentation in a previous year.*

**SEE BACK OF PAGE FOR APPLICATION TIPS**

## FAFSA APPLICATION TIPS:

**YOU DO NOT HAVE TO PAY TO GET HELP OR TO SUBMIT YOUR FAFSA APPLICATION:** Apply at [WWW.FAFSA.ed.gov](http://WWW.FAFSA.ed.gov)

*If you have questions about the information required or do not understand a question on your FAFSA application you can get help at [www.fafsa.gov](http://www.fafsa.gov) or you can call toll free 1-800-4-FED- AID or 1-800-433-3243 for assistance or clarification. After accessing this phone or on-line help if you still have questions, please contact your schools financial aid office.*

### **Section 1: Student Information:**

*Make sure you complete your name information exactly as it is printed on your Social Security Card.*

*Marital Status should be reported as what is true on the day you complete the FAFSA. You cannot change marital status after the FAFSA is completed unless it was reported incorrectly on the day you completed the FAFSA.*

### **Section 2 Student Dependency Status:**

*You may be required to provide documentation to verify your answers in this section. ( If you do not understand the question, you can call 1-800-433-3243 or check with the financial aid office for clarification).*

### **Section 3: Parent Information & Section 4: Student Information:**

*(Check the description under the section) "Who is considered a parent". To determine which parent(s) information should be reported .*

*The Parent(s) & Student reporting income information will need their tax form, W2's and/or documentation of any income received in 2010.*

### **Income reporting tips:**

**AGI & Income Earned:** *Tax-filers AGI information 1040 form line 37, 1040A line 21 or 1040EZ line 4, Income earned information 1040 form lines 7+12+18, 1040A line7, and 1040EZ line 1.*

**Where to find Tax Paid:** *1040 form line 55, 1040A form line 37, or 1040EZ form line 11.*

**Income Earned information:** *Non-Tax Filers can find income information on their W2 forms, 1099 Misc form, or last pay stub for 2010. (include wages, salaries, bonuses, tips, and non-employee compensation)*

**Check your tax forms for:** *Education Credit (Hope & Lifetime learning) 1040 line 49, or 1040 A line 31.  
Grants, Scholarships, & Fellowships should be reported only if they are included in the AGI,  
Ira deductions 1040 lines 28 +32 or 1040A line 17, Tax exempt interest 1040 & 1040A line 8b,  
Ira distributions 1040 lines (15a-15b) or 1040A lines (11a-11b),  
untaxed portions of pension 1040 lines(16a-16b) 1040A (12a-12b) .*

**Check your W2 form(s) for:** *Combat pay, Work Study earnings, tax deferred pension and savings plans etc.*

*If you, your spouse or your parent(s) report very low income, you will be required to provide the school with a Low Income Living Expense Certification form to document how you and your spouse or you and your parent(s) met your living expenses during 2010.*

*Completing the FAFSA is only one part of the process to apply for financial aid. If you are applying to more than one college, you should contact the Financial Aid office at the other college(s) to ensure you are meeting all the requirements to complete your application. It is very important to READ all information from the Financial Aid office. Most of our information is provided in writing. It is the student's responsibility to know the information provided. Notify the Financial Aid office of any changes in enrollment, program of study or other information that would change eligibility.*