South Seattle Community College
Curriculum & Instruction Committee Meeting

Monday, March 9, 2009
2:00 pm – 3:30 pm

Members Present: Holly Gilman (Chair), Teri Eguchi, Carol Koepke, Shireen Deboo, Tim Walsh, Asha Esterberg-Tran, Tom Pierce, Arleen Williams, Carey Schroyer, Jessie McDonald, Catherine Phipps

Ex-Officio Members: Jean Hernandez, Chad Hickox

Guests: Bob Dela-Cruz

Committee Secretary: Karen Whitney

1. Holly Gilman called the meeting to order at 2:00 pm. A quorum was present. Holly asked the members to review the minutes from the February 23, 2009 meeting. Meeting minutes were approved as written with one abstention. Marc Franco has missed three consecutive meetings, and is therefore no longer on the CIC committee. Holly announced that Carey Schroyer will replace Marc Franco from Academic Programs.

2. Subcommittee Reports:

a. Course/Program Review – Tom Pierce (Chair), Jessie McDonald, Carol Koepke, and Teri Eguchi. Tom discussed and explained the rough draft outline for the program review process. He explained that the change will not have any impact on the current CIC bylaws. Tom explained that the subcommittee developed questions to ask of both Professional Technical and Academic Programs program reviews. Tom asked the committee for feedback on the questions and he distributed a handout. The next step is to meet with Jean and the deans to discuss ideas and additional feedback to a formal written document/process.

b. Course/Program Revision – Tim Walsh (Chair), Doug Clapper, Catherine Phipps, and Corinne Baker. Tim announced that the committee met to discuss the proposed change of mode for Math 111. They recommended that the revision be approved. It was moved and seconded to approve this course revision. Motion passed.

c. API Program – Revision of Asian Studies Program – Bob Dela Cruz and Rosie Rimando. Bob explained that the Asian Studies Program is being renamed The Asian Pacific Islander Studies. This change is partly a result of the API grant that the college just received. The intent is to simplify the program requirements. Bob explained that the foreign language requirement has been removed. Bob made clarifications of course options/requirements and explained the changes. The revision subcommittee recommended that this AA Degree option be approved. It was moved and seconded to approve the change of title and curriculum changes of the Asian Pacific Islander Studies. Motion Carried.
d. Course/Program Origination – Tom Mayburry (Chair) Shireen Deboo and Asha Esterberg-Tran, Marc Franco.

Bob Dela-Cruz also gave a presentation of the new A. A. Degree in Elementary Education. Most of the courses already exist. The program at South Campus will require a 30 hour practicum. Two new math classes need to be established on our campus. The paperwork will be submitted at the beginning of Spring Quarter. Tim Walsh suggested that the proposal needs to be more specific on the Natural World section of course requirements course numbers. The subcommittee recommended approval. It was moved and seconded to approve the AA Degree in Elementary Education. Motion carried.

e. VP for Instruction Jean Hernandez – Course Descriptions

- Jean distributed and discussed the policy/procedure for writing course descriptions, which was written by the District Office. No action needs to be taken on the Course Descriptions process. If people have questions, please contact their dean or Dr. Hernandez.

Meeting adjourned at 3:30 pm.

Next meeting will be at 2pm in LIB 215, the 2nd floor of the Library.

Spring Quarter Meeting dates

April 13th & 27th
May 11th
June 1st & 15th.