Members Present: Holly Gilman (Chair), Doug Clapper, Carol Koepke, Shireen Deboo, Tim Walsh, Asha Esterberg-Tran, Carey Schroyer, Teri Eguchi, Catherine Phipps, Arleen Williams, Carol Koepke, Jessie McDonald, Tom Mayburry, Paco Mesch

Ex-Officio Members: Jean Hernandez, Malcolm Grothe, Chad Hickox

1. Holly called the meeting to order at 2:00 PM. A quorum was present. The minutes from the April 27th meeting were reviewed and approved as written.

2. Holly reported on the CIC election results. Because one name had been accidentally left off the Professional/Technical ballot, that ballot needed to be rerun and therefore the results were not ready to announce. They will be posted campus-wide before the next meeting.

3. Subcommittee reports:

   Revision—no report

   Review—the pilot for the new Review process (Nursing) should be ready for the next meeting.

   Origination—Tom Mayburry (subcommittee chair) reported that they will have a recommendation on the 15th. He also suggested that the CIC chair make quarterly reminders to the whole faculty via email or the Faculty Update regarding submission due dates and the submission process in order to avoid confusion and/or last-minute submissions. His suggestion was well-received and will be implemented in the future.

4. Discussion about online/long distance instruction—Tim Walsh and Catherine Phipps expressed concern about a change of mode to a class (Food 104) that has been scheduled for summer quarter with already enrolled students, but the change of mode had not gone through the process of CIC approval. The concerns included discussion of the assigned instructor, who is currently living in another country and also that the class includes knife-skills, which does not seem to be a skill that can be taught online. There was some confusion about whether or not the class had actually been submitted for CIC approval, and Jean Hernandez has already signed off on the change, but also said that she was willing to follow whatever recommendation the subcommittee makes. They will meet with the submitting faculty and be ready to make a recommendation by the next meeting. The discussion included a review of SSCC policy regarding WAOL courses. Although WAOL sometimes offers classes that we also offer from our own faculty, the point was made that general policy allows WAOL courses only when we are not currently offering a section the same class.

5. Update on the change to English 098 prerequisites—Tim Walsh reported that the counter-proposal made by VP Hernandez for changing the placement requirements for English 098 was
accepted by the English faculty with a modification: Instead of different grade requirements from ESL & IEL, the English faculty asked that the same grade of 2.5 or higher be the entrance requirement for both ESL097 and IEL 81, as well as English 096. Tim also pointed out that the English faculty accepted the proposal because of the need to move forward from the current placement requirements that were not effectively putting students in the right level of instruction. The English faculty considers this change, not as a final move, but as a step on the pathway to improving successful student transition from ESL & IEL to Academic Programs classes. Tim reported that, as part of the ongoing review of the transition, English faculty will no longer be reviewing final portfolios from ESL & IEL students who hope to skip English 098. The option that is open to students who pass ESL 097/ IEL who hope to skip English 098 is to take the regular COMPASS. Finally, Tim reported that ESL, IEL and English faculty will meet this summer to review course outlines and discuss aligning the various pathways into college-level classes. One concern that will be addressed in the summer meetings is the current ESL placement score, which was lowered two years ago. Since then, the success rate for ESL students in English 098 has dropped from 94% to 48%.

6. Dean Chad Hickox presented documents from the Instruction Commission about the anticipated trends in community and technical colleges in the next twenty years. He also reported that he is now a member of the Common Course Numbering subcommittee of JAOG.

7. The meeting was adjourned at 3:30