1. Holly Gilman, Committee Chair, called the meeting to order at 2:00 pm. A quorum was present. Holly asked the committee members present to review the meeting minutes from the January 11, 2008, meeting. It was moved and seconded to approve the meeting minutes as written. Motion Carried. One abstention.

2. Sub Committee Reports:

   - Program Review - Tom Pierce (Chair), Arleen Williams, Carol Koepke, Teri Eguchi.
     
     John Nordling handed out the new Academic Program Review form. John explained that the purpose of the form is to make it a usable tool and to meet accreditation requirements. He explained that, for Academic Programs, the review is clustered into 6 academic areas. The program review process will include and incorporate degree outcomes, course outcomes and student learning outcomes on course outlines and course objectives. The goal is to write Student learning Outcomes into the course objectives. John asked that the committee to review and provide feedback or changes as appropriate. It was moved and seconded to approve the form with some minor recommended changes. Motion carried.

   - Course/Program Revision Sarah Skamser, Tim Walsh, Jen Evans (Chair) Catherine Phipps.
     
     Math 122 Pre-Calculus – Change of mode to an on-line course. The subcommittee recommended that the committee approve the change of mode for the course. It was moved and seconded to approve the course. Motion carried. Note to the Minutes this course has been re-numbered and re-titled as part of Common Course Numbering to the following: MATH& 141 Pre-Calculus I.

   - Course/Program Origination – Tom Mayburry, Esther Sunde (Chair), Mike Mc Crath, Corinne Baker.
     
     History 230 – Adoption of course at our campus. Judy Bentley submitted a course to the Curriculum Committee to follow a course being adopted at North Campus. The committee reviewed the course and recommended that the course be re-numbered and the title changed. The new course number will be HIST 231. The Subcommittee recommended that the full CIC review go forward and adopt the course as a new course and give the course a new course number. Karen will review the course master to determine an eligible course number and notify Greg and Mike McCrath etc of the new number. It was moved to accept the course as a new course. Motion seconded and carried. Submission of a Course Coding Approval Form and Course outline will be required in order for the course to be placed on the Course Master and listed in the quarterly class schedule.
3. Holly Gilman – Discussion of software/websites as a method of instruction. The change of mode to online for Math 122 brought attention to a current trend in publishing, that of offering software/websites that are capable of performing many of the roles typically expected of instructors. This method of instruction appears to be unaddressed both by our union and our curriculum. Holly asked the committee whether or not the committee has a role in determining how to incorporate these types of courses into the curriculum. The discussion will continue at the next meeting.

4. There was discussion concerning changing the meeting dates of the next CIC meeting to accommodate the Vice-President for Instruction interviews. It was suggested that the March 7th meeting be cancelled to accommodate these meetings and move the meeting to Friday March 14th. This would result in having two meetings in a row. The committee agreed to schedule two meetings in a row.

Next Meeting – Friday, 14 March, 2008, at 2:00 pm in the University Center Conference Room.

Meeting adjourned at 3:35 pm.

The following meeting dates were agreed upon by the committee members for the remainder of the year:

<table>
<thead>
<tr>
<th>Winter Quarter Meeting Dates</th>
<th>Spring Quarter Meeting Dates</th>
<th>Tentative Summer Date</th>
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<tbody>
<tr>
<td>January 11 &amp; 25</td>
<td>April 11 &amp; 25</td>
<td>August 7</td>
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<tr>
<td>February 8 &amp; 22</td>
<td>May 9 &amp; 30</td>
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<tr>
<td>March 7 &amp; 21(if necessary)</td>
<td>June 13</td>
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