South Seattle Community College  
Curriculum & Instruction Committee Meeting  
Thursday, August 2, 2007  
2:00 pm – 3:30 pm

Members Present: Jennifer Evans (Chair), Don Howard, Sarah Scamser, Suzanne Quillian, Carol Koepke, Corinne Baker, Holly Gilman, Blanca Farrelly, Mike McCrath, Esther Sunde, Tim Walsh

Guest: Regina Daigneault, Brian Hughes, Randy Nelson

Ex-Officio Members: Greg Gillespie, Malcolm Grothe, Bob Hughes

Committee Secretary: Karen Whitney

1. Jennifer Evans called the meeting to order at 2:15 pm. A quorum was present. Jennifer asked the members present to review the meeting minutes from the Friday, May 24, 2007 meeting. It was moved and seconded to approve the meeting minutes from June 1, 2007 as amended. 1 abstention. Motion carried.

2. Vice President For Instruction – Gary Oertli, Interim Vice President for Instruction

3. Chair Election & Fall meeting dates – Nominations for Chair. The committee was asked to elect a Chair of the Committee for the upcoming year. Two members were nominated for Chair: Jennifer Evans, Holly Gilman. The election was held, the vote was Jennifer Evans 5, Holly Gilman 6. Holly Gilman was elected Chair. The committee was asked to nominate a Vice Chair for the committee. Only one name was nominated – Tom Pierce. Tom was not at the meeting. A Vice-chair will be elected at the first meeting fall quarter. The meetings for fall have October 5, October 19, November 2, November 16, and December 7th.

4. Curriculum Issues For Committee Review/Approval:

   a. LPN To RN Ladder A.D.N. Program Origination – Malcolm Grothe  
      Malcolm discussed the design of the program and answered questions from committee members. It was moved and seconded to approve the LPN to RN Ladder Program. Motion carried.

   b. ART 114 & 115 courses adoption – Randy gave a brief discussion concerning the adoption of these courses and explained that they are currently being offered at North Campus. The instructor at North developed these courses and will be teaching them here. The ART 114 is a studio art class. It will be only the ART 114 that will be taught in spring 2008. It moved was moved and seconded to approve these two courses. Motion carried.

   c. Wine Program Revision – WIN 103, 104, 105, and 133 – Regina Daigneault.  
      Regina discussed the need for the revision of these courses. She discussed that these changes reflect the time needed during crush and wine production. It was moved and seconded to accept the changes. Motion carried. It was moved and seconded to approve the increase from 3-5 credits for WIN 133. Motion carried.
d. BIO 201 – Request to offer this course online. Both the lecture and lab portions of this class will be on-line. Ultimately, BIO 202 and 203 will be coming to the CIC to adopt them online as well. It was moved and seconded to provisionally approve this course. It was moved and seconded to approve this course. 1 opposed. Motion carried.

e. Automotive Program Revision – Adding three certificate programs NATEF Certified Minor Program NATEF General Services Technician, Automotive Technology Certified Master Program, and AAS Degree. Brian discussed the creation of several certificates, and revision of the Automotive Program. It was moved and seconded to approve the program changes. Motion Carried.

5. Next Meeting – Fall quarter 2007

The next meeting will be October 5, 2007 in UNI 100 at 2:00 pm. At that meeting a vice-chair will be elected. Meeting dates for fall quarter will be as follows: Friday, October 5, Friday, October 19, Friday, November 2nd, Friday November 16th and Friday, December 7th.

Meeting adjourned at 4:00 pm.