South Seattle Community College  
Curriculum & Instruction Committee Meeting  

Friday, January 13, 2006  
2:00 pm – 3:30 pm

Members Present: Diane Schmidt (Chair), Van Bobbitt, Don Howard, Steve Yramategui, Jim Daniels, Arleen Williams, Carol Koepke, Suzanne Quillian, John Nordling, and Esther Sunde

Members Absent: Judy Bentley, Holly Gilman, Corinne Baker, and Jennifer Evans

Ex-Officio Members: Dr. Cheryl Roberts, Frank Post, and Malcolm Grothe

Committee Secretary: Karen Whitney

1. Diane called the meeting to order at 2:00 pm. A quorum was present. Diane asked the members present to review the minutes from the December 9, 2005, meeting. The meeting minutes were approved as amended.

2. Vice President for Instruction – Dr. Cheryl Roberts

Instructional Technology Plan

Dr. Roberts announced that Michael Klim, Director of Information Technology Services at SSCC, would soon begin work on our campus Instructional Technology Plan (ITP). Assisting him will be a committee chaired by Bob Hughes. The ITP Committee will examine our use of technology on campus and determine appropriate levels of support for current and future technology initiatives in addition to other tasks. Dr. Roberts encouraged CIC members to join the ITP Committee which will meet for the first time in late January. CIC member, Carol Koepke, offered to serve on this committee.

Updated CIC Forms

Dr. Roberts reported that she and the deans finished revising the CIC Area/Program Review, Course/Program Revision, and Course/Program Origination forms. She will forward the new versions of these forms to the subcommittees for their consideration. Each subcommittee will report its recommendations at our February 10th meeting.
3. An Expansion of the Common Course Numbering Project – Malcolm Grothe

Malcolm reported that the Common Course Numbering (CCN) Committee from the State Board for Community and Technical Colleges has proposed a four-number course identification system for every course taught at Washington State community and technical colleges. Previously, the organization had suggested using the new numbering system only for common courses; however, the chaos that would have resulted from simultaneous use of three- and four- number codes convinced the committee to choose four-digit recoding for the entire spectrum of courses. Although the CCN Committee is still considering three different plans for implementing four-digit course numbering, the group expects to have a new coding system in place by summer quarter, 2007. CIC members will receive additional information on this matter at our January 27th meeting.

4. Coordinated Studies Program Task Force – Frank Post

Frank explained that the Coordinated Studies Program (CSP) Task Force is a screening committee of CIC members and others that looks at coordinated studies proposals from faculty. Although the Coordinated Studies Program has traditionally paired only courses from Academic Programs, the CSP Task Force now wishes to include courses from other areas of the college in its future offerings. Accordingly, the CSP Task Force is seeking members from all disciplines to broaden its perspectives. CIC member, Arleen Williams, offered to serve on the CSP Task Force.

CIC members discussed additional aspects of our Coordinated Studies Program. Dr. Roberts suggested that coordinated studies might be expanded to include the broader concept of learning communities. Frank, however, indicated that the mission of the CSP Task Force was to sustain the high level of subject integration found only in true coordinated studies. Linked courses, for example, do not have the high degree of pedagogical and structural coordination found in coordinated studies models.

Frank concluded his report on the expansion of our Coordinated Studies Program with additional information. The CSP will now fall under the purview of Dr. Roberts because it is open to campus-wide participation. With regard to benefits for students, courses coordinating academic and technical disciplines will transfer as gray area credits. Frank also distributed copies of the CSP proposal that instructors submit to the CSP Task Force for project consideration.

5. Change of Mode – Frank Post
Frank reopened our discussion of what constitutes a change of mode with statements from the State Board for Community and Technical Colleges. The SBCTC does not use the term *online* but refers to a class that is 50% or more online as *primarily online*. Unfortunately, this governing body does not address the issue of change of mode. Therefore, after a lengthy discussion, a motion was made, seconded, and approved that we table our change of mode decision until our January 27th meeting with the hope that a solution to our conundrum might come from NSCC or SCCC. Frank will contact the chairs of the respective curriculum committees.

In spite of our failure to come to an agreement on this issue, several thought-provoking questions came up in our discussion. Under what circumstances is online technology merely an instructional tool? When is it a substitute for face-to-face instruction? How should we classify two-way interactive teaching environments?

**Action:** Tabled

6. Subcommittee Reports

   a. Area/Program Review – Carol Koepke (Chair), John Nordling, Jim Daniels, and Judy Bentley
      No Report

   b. Course/Program Revision – Van Bobbitt (Chair), Jennifer Evans, Steve Yramategui, and Don Howard
      No Report

   c. Course/Program Origination – Arleen Williams (Chair), Corinne Baker, Esther Sunde, and Holly Gilman
      No Report

7. The next meeting will be held on Friday, January 27, 2006.

The meeting adjourned at 3:30 pm.