1. Diane Schmidt called the meeting to order at 2:00 pm. A quorum was present. Diane asked the members present to review minutes from the February 10, 2006 meeting. Meeting minutes were approved.

2. District Associate of Science Degree Learning Outcomes

CIC members discussed the proposed learning outcomes for the District Associate of Science degree to prepare a response to the outcomes draft for the A.S. outcomes committee by February 28, 2006, the last day of the official comment period. Frank Post pointed out that this latest effort to develop District A.S. learning outcomes was led by a contingent from North who desired to have District learning outcomes in place for North’s 2007 Accreditation visit. Unlike South, North had never established its own A.S. learning outcomes. While acknowledging the reason for North’s haste in setting District-wide A.S. outcomes, CIC members, nevertheless, voiced the following concerns:

(a) The outcomes were not measurable.
(b) Although the arts and social sciences only accounted for one-sixth (15 credits) of the A.S. degree, they were reflected in 50% of the outcomes (outcomes 3, 5, 7, and 8).
(c) Some of the outcomes lacked clarity, i.e., the meaning of documentation in outcome 5.
(d) There had been little if any input from Central and South in developing the outcomes.
Dr. Roberts offered to respond to the A.S. learning outcomes committee on behalf of CIC and suggested that North could use these proposed A.S. learning outcomes for its own Accreditation purposes in 2007. However, in order to create learning outcomes for District-wide adoption, we would have to step back and re-engage all campuses in a collaborative, less hurried process.

3. Common Course Numbering

Dr. Roberts updated CIC members on the status of the statewide four-digit course numbering system. Faced with a delay due to rehosting problems, the Instructional Commission surprised the vice presidents of the state’s 34 colleges with the proposal that, as an intermediate step in the renumbering project, state colleges would temporarily have to format course numbers in the following manner: ENG 101#. Once the rehosting problems were resolved, the colleges would then renumber their courses a second time according to the original plan. Astounded by the ramifications of the plan, the vice presidents proposed that no changes be made until after rehosting took place—a position Dr. Roberts felt the college presidents would approve.

4. Program Reviews with Provisional Approval

Frank Post reported that all Program Reviews from Academic Programs, except the one for Social Science, had been completed. He provided explanations and documentation of the steps that had been taken to resolve the provisional approval status of the following programs:

(a) Human & Life Sciences: Course outlines had been revised and were filed in the Academic Center.
(b) Physical Science & Chemistry: The missing timeline for completing the Chemistry program goals had been placed in the Program Review as of 10/31/05.
(c) Global Studies: The missing articulation information had been placed in the Program Review in two places.
(d) Math: The Program Review for Math should never have been placed on the provisionally approved list as it had been completed before the Accreditation visit per Don Howard.

According to Dr. Roberts, provisionally approved Professional/Technical Program Reviews for Automotive Technology, Business Technology, and Culinary Arts would be sent to her office and then to the Program Review subcommittee.

5. Schedule for Future Program Reviews
Dr. Roberts indicated that Professional/Technical had set up a schedule for Program Reviews through 2010 and a similar schedule would be forthcoming from Academic Programs. Because of the changes in the Program Review process for Academic Programs (currently under review by the Program Review subcommittee), a facilitator resembling that used by Professional/Technical will assist faculty in some aspects of future Program Reviews.

6. Subcommittee Reports

a. Area/Program Review – Carol Koepke (Chair), John Nordling, Jim Daniels, and Judy Bentley
   No Report

b. Course/Program Revision – Van Bobbitt (Chair), Jennifer Evans, Steve Yramategui, and Don Howard
   No Report

   Frank Post indicated that three revised courses (HST 122, BIO 202, and BIO 203) would soon come to the Course Revision subcommittee for review.

c. Course/Program Origination – Arleen Williams (Chair), Corinne Baker, Esther Sunde, and Holly Gilman

   (1) Review of the New CIC Forms and Processes

   Arleen Williams, chair of the Course/Program Origination subcommittee, asked Dr. Roberts to clarify the role of the subcommittees in reviewing the newly revised CIC processes and forms. Dr. Roberts indicated that subcommittee members were to edit and delete items, determine if the right questions were asked, and generally assess the documents for readability, clarity, and logical order of presentation.

   (2) Frank Post reported that two new courses (BUS 253 and PEC 137) would soon come to the Course Origination subcommittee for review.

7. Change of Mode
Esther Sunde suggested an alternate definition of change of mode to the one CIC members approved at the February 10, 2006 meeting. After a short discussion, a motion was made, seconded, and approved that mode change be defined as a change from 50% or more face-to-face instruction to 50% or more online instruction or vice versa.

**Action:** motion approved

8. Coordinated Studies Program Task Force

Jennifer Evans offered to serve on the five-member CSP Task Force as the Professional/Technical representative. She, along with Arleen Williams, Randy Nelson, Stephen Coates-White, and one yet-to-be-named member, will screen coordinated studies proposals from faculty. The fifth member of the task force will be appointed after the February 27th deadline for submission of coordinated studies proposals.

9. Meeting Schedule

The date of our last CIC meeting for Winter quarter was changed from Friday, March 10th to Thursday, March 9th, because of the schedule conflict with the contract negotiation sessions in which Dr. Roberts is a principal participant. Our March 9th meeting will take place during the usual 2:00 to 3:30pm period in LIB 215. We will also need to amend our Spring meeting schedule to accommodate the contract negotiation sessions.

The meeting adjourned at 3:30 pm.

Minutes submitted by Diane Schmidt