1. Diane Schmidt called the meeting to order shortly after 2:00 pm. A quorum was present. Diane asked the members present to review minutes from the January 27, 2006 meeting. Meeting minutes were approved.

2. Environmental Studies Option

Frank Post reported that the Academic Programs Division was working to establish an Associate of Science degree with an Environmental Studies Option to encourage students to pursue this area of study. Because the required courses for an Environmental Studies Option are already taught at SSCC, Frank has begun work on the next phase of the process--writing a draft of the degree--which he will bring to a future meeting.

3. Change of Mode

Frank Post reported that neither North's Curriculum and Academic Standards Committee nor Central's Curriculum Review Committee had much to contribute to our consideration of change of mode beyond the notion that a change in mode should not alter either course or student learning outcomes. Similarly, Diane Schmidt indicated that she had not received any analytical insights into how course revisions that were significant changes in instructional mode were handled at Shoreline CC, Highline CC, or Green River CC. Therefore, after a short discussion, CiC members decided to modify the definition of change of
mode developed in the January 13, 2006 meeting. A motion was made, seconded, and approved that mode change be defined as a change from 50% or more face-to-face instruction to or from 50% or more online instruction. Thus, the complete change of mode statement on the CIC Course Revision form will be as follows: “For change of mode, identify the mode change and briefly describe how this change affects the course. (Mode change is defined as a change from 50% or more face-to-face instruction to or from 50% or more online instruction.)"

**Action:** motion approved

4. Instructional Technology Committee Member

Diane Schmidt announced that the Instructional Technology Committee was still seeking an additional faculty member with a non-technical background. No one volunteered for the position.

5. Subcommittee Reports

   a. Area/Program Review – Carol Koepke (Chair), John Nordling, Jim Daniels, and Judy Bentley
      No Report

   b. Course/Program Revision – Van Bobbitt (Chair), Jennifer Evans, Steve Yramategui, and Don Howard
      No Report

   c. Course/Program Origination – Arleen Williams (Chair), Corinne Baker, Esther Sunde, and Holly Gilman
      No Report

5. Progress Chart

Diane Schmidt reminded CIC subcommittee members that they were scheduled to make recommendations on the newly revised CIC forms and processes at the February 24, 2006 meeting. In addition, she mentioned that Dr. Roberts would like CIC members to develop a process for faculty to approve new program options.

6. The next meeting will be held on Friday, February 24, 2006.
The meeting adjourned at 3:15 pm.

Minutes submitted by Diane Schmidt