1. Diane Schmidt called the meeting to order at 2:00 pm. A quorum was present. Diane asked the members to review minutes from the April 13, 2006 meeting. Meeting minutes were approved.

2. Healthcare Bridge Program Revision Report

Sara Baldwin reported that the Non-Native English Speaker Supported Pathway to the LPN Program would replace the Healthcare Bridge, a program that has helped to transition ESL students from the LPN Program prerequisites to the program itself. Beginning in Summer Quarter 2006, the NNES Supported Pathway will provide students a number of mechanisms to enhance their preparation for and participation in the LPN Program. Among them are:

(a) A quarter of study prior to conditional admittance to the LPN Program in which the students will learn about the nursing field and what is expected of them to succeed in it.
(b) Special healthcare sections of all LPN Program prerequisites, i.e., ENG 101 for Healthcare and PSY 110 for Healthcare, to emphasize the LPN outcomes throughout all degree requirements. Nursing students will travel through the program as a cohort, selecting the designated healthcare sections of their prerequisites and thereby creating a learning community.
(c) Guaranteed seats in the SSCC LPN Program if the students successfully complete all prerequisites and meet other criteria.
The Nursing Program will begin marketing the NNES Supported Pathway on May 1st.

3. Program Conversion Approval Request

Dr. Roberts pointed out that the Program Conversion Approval Request approved by CIC members at the April 13th meeting could only be used within our campus community because the State Board for Community and Technical Colleges did not recognize such a form in its procedures. The new SSCC form shows the process of converting an AAS degree to an AAS-T degree more clearly than the SBCTC’s official paperwork does.

4. Revised Course and Program Origination Forms

Dr. Roberts, Arleen Williams, and Jennifer Evans reported on additional revisions to the Course and Program Origination Forms based on suggestions from CIC members at the April 13th meeting. Most notable were the instructions on how to complete the form that were added to the second paragraph. CIC members also voiced concerns over the following issues on the revised forms:

(a) Syllabus Requirements

After a discussion about the lack of measurability of the SSCC Student Learning Outcomes and the academic freedom of instructors, members decided to change statement (3) under “Instructions for Completing SSCC Course Origination Application Process” from “All course outlines and syllabi need to include the appropriate Program and Student Learning Outcomes and how these outcomes will be met” to “All course outlines and syllabi need to include the appropriate Program Outcomes.”

(b) Program Revision Resulting from the Introduction of a New Required Course

Members discussed how the Course Origination and/or Program Revision Forms might best communicate the necessity of undergoing the Program Revision process when a new required course was added to a Prof/ Tech program. Because the Program Revision Form had provisions for reviewing and approving new courses that prompted Program Revisions, members decided to hold over discussion of this topic until the next meeting when the CIC would consider the revised Program Revision Form.

5. Subcommittee Reports
a. Area/Program Review – Carol Koepke (Chair), John Nordling, Jim Daniels, and Judy Bentley
   No Report

b. Course/Program Revision – Van Bobbitt (Chair), Jennifer Evans, Steve Yramategui, and Don Howard
   No Report

c. Course/Program Origination – Arleen Williams (Chair), Corinne Baker, Esther Sunde, and Holly Gilman
   No report

6. Subcommittee Work

   Diane Schmidt reported that the Course/Program Origination Subcommittee would soon receive paperwork from Karen Whitney for two proposed course originations—PEC 137 (Yoga II) and BUS 253 (Managing for Organizational Effectiveness). Similarly, the Course/Program Revision Subcommittee would be asked to review and make recommendations on revisions in HIS 122 (Local History) and the LPN Program.

   The meeting adjourned at 3:40pm.

   Minutes submitted by Diane Schmidt