1. Dolores called the meeting to order at 2:00 pm. A quorum was present. Dolores asked the members present to review the meeting minutes from the Friday, May 13, 2005 meeting. The minutes were approved as submitted.

2. Vice President for Instruction – Cheryl Roberts

   Dr. Roberts asked Malcolm to report on the Instruction Commission meeting. Malcolm reported that the State Board is considering changing common course ID's to 4 digit numbers. However, currently SMS cannot handle four-digit codes. The legislature has approved a pilot program for community colleges to offer four-year baccalaureate degrees. There will be a Request for Proposals (RFP) process for community colleges to apply for the pilot program. Malcolm stated that South would probably submit an RFP.

3. Student Success Task Force – Richard Penny

   Richard reported that Dr. Wakefield had put together a taskforce to look at student retention, completion and transfer. Richard passed out copies of the taskforce’s report and gave the committee members a summary of the document.
4. Subcommittee Reports.

♦ Area Program Review – Don Howard (Chair), Carol Koepke, John Nordling, Jim Daniels

Don Howard introduced Rich Gartrell who summarized the OTE program review and the conditions that led to the recommendation to deactivate the two-year degree program. Courses will continue to be offered through the Continuing Education Department. Don Howard made a recommendation for the CIC to approve the program review. It was moved and seconded to approve the OTE Program Review. The motion carried.

Welding OPR Status – Don announced that the program review was sent back to the dean, Malcolm Grothe for clarification of various points in the report.

Aviation OPR Status – Don reported that Laura Hopkins is on vacation and that this review will be completed by the end of the quarter.

♦ Course/Program Revision – Van Bobbitt (Chair), Jennifer Evans, Christopher Harris, Steve Yramategui

Van discussed the program revision for the Developmental ESL (-090 courses). Arleen Williams shared with the committee the reason for the program changes. It was moved and seconded to approve the program revisions for Developmental ESL. The motion carried.

Van discussed the program revision for Landscape-Horticulture. There some course additions & course deletions. It was moved and seconded to approve the LHO program revision. The motion carried.

♦ Course/Program Origination – Mike Hickey (Chair), Diane Schmidt, Esther Sunde, Arleen Williams

No Report

5. Civility Statement

An ad hoc committee met to recommend final wording of the Civility Statement. The group’s recommendation was forwarded for approval.
6. Change of Mode

Dolores reported that there will be more information at next the next meeting. She noted that the CIC Course Revision Form will need to be changed to include Mode of Instruction for courses.

7. Grades

NC, I, Y, etc., will be scheduled for discussion.

8. Progress Chart Review

1. Recommendations for mode of instruction will be presented at the June 10th meeting.
2. We need to assign people to work on the CIC deadlines for the quarterly schedule.

Meeting adjourned at 3:30.

Meeting Dates for Spring Quarter:

Friday, June 10 – Last meeting of Spring Quarter.