South Seattle Community College  
Curriculum & Instruction Committee Meeting  
Friday, May, 13, 2005  
2:00 pm – 3:30 pm

Members Present  Dolores Mirabella (Chair), Mike Hickey (Vice Chair), Van Bobbitt, Don Howard, John Nordling, Esther Sunde, Arleen Williams

Ex-Officio Members:  Frank Post, Cheryl Roberts

Members Absent:  Jim Daniels, Jennifer Evans, Holly Gilman, Carol Koepke, Christopher Harris, Malcolm Grothe, Diane Schmidt, Steve Yramategui, Malcolm Grothe

Committee Secretary:  Karen Whitney

1. Dolores called the meeting to order at 2:10 pm once a quorum was present. Dolores asked the members to review the meeting minutes from the Friday, April 29, 2005 meeting. The minutes were approved as amended with one abstention.

2. Vice President for Instruction – Cheryl Roberts

Credit by Exam policy –Cheryl Roberts reviewed the current policy concerning Credit by Exam. Ron Hamberg from Central campus has asked the campus Vice-Presidents for Instruction to discuss changing the policy to waive the nine-credit residency requirement. The committee discussed various issues related to changing this policy and considered several options: a) to leave the policy as is, b) to eliminate the nine-credit residency requirement, or c) to allow students to petition the Vice President for Instruction for a waiver to the current policy. The committee voted for the third option.

3. Subcommittee Reports.

a. Area Program Review – Don Howard (Chair), Carol Koepke, John Nordling, Jim Daniels

Don Howard reported that the Program Review subcommittee has had a very busy month. He announced that the subcommittee has received and reviewed program reviews for OTE, Network Administration, and Aviation. The Welding Program Review was returned to Malcolm Grothe to make some revisions. Don reported that all 4 of these will be completed by the end of the quarter.
b. Course/Program Revision – Van Bobbitt (Chair), Jennifer Evans, Christopher Harris, Steve Yramategui

Van reported that the committee reviewed the Heavy Duty Diesel program revision, and the committee recommended that the program revision be approved. It was moved and seconded to approve the revision of the Heavy Duty Diesel Program. The Curriculum Committee voted to approve the program revision.

Van reported that the Landscape/Horticulture (LHO) will be submitting a program revision at the next meeting.

Arleen Williams submitted a program revision for the Developmental ESL (-090 courses). This paperwork will be reviewed by Karen Whitney and then submitted to the course revision subcommittee. The course outline revisions reflected course content changes with no changes in course title, course number, credits, or contact hours.

Frank Post asked whether changing the course numbers for the Developmental English courses needed to go through CIC. These changes are being made to more closely align with course numbers at North and Central. Karen Whitney clarified that revised course outlines reflecting the number changes must go through the CIC revision process.

c. Course/Program Origination – Mike Hickey (Chair), Diane Schmidt, Esther Sunde, Arleen Williams

No report.

4. Elections – Dolores Mirabella

Dolores reported that she has received nominations for all open positions, except for professional/technical programs where we need two more nominees. Dolores will ask the deans in those areas to encourage faculty to serve on the committee.

5. Values Statement

Dolores reported that an ad-hoc task force was appointed by Jill Wakefield to consider recommendations from the various committees who have reviewed the document and to decide on final language for the values statement.

   The committee has met and will have recommendations at the next meeting.

7. New Deadlines Chart.

   Dolores briefly noted that a new CIC Calendar and Deadlines chart will need to
   be developed and that this should take place summer quarter and finalized in
   early fall quarter.

8. Date for next meeting, Thursday, May 26, 2005.

Meeting adjourned at 3:30 pm.

Remaining Meeting Dates for Spring Quarter:

Thursday, May 26
Friday, June 10