South Seattle Community College
Curriculum & Instruction Committee Meeting

Friday, March 11, 2005

2:00 pm – 3:30 pm

Members Present: Dolores Mirabella (Chair), Mike Hickey (Vice-Chair), Diane Schmidt, Don Howard, Steve Yramategui, John Nordling, Esther Sunde, Arleen Williams, Jennifer Evans, Jim Daniels, Holly Gilman, Carol Koepke, Van Bobbitt.

Guests: Rick Downs, Collette Swan

Members Absent: Christopher Harris, Cheryl Roberts

Ex-Officio Members: Malcolm Grothe, Frank Post

Committee Secretary: Karen Whitney

1. Dolores called the meeting to order at 2:00 pm. A quorum was present. Dolores asked the members present to review the meeting minutes from the Friday, February 25, 2005 meeting. Meeting minutes approved as amended, 1 abstention.

2. Vice President For Instruction – Cheryl Roberts

Malcolm Grothe (who is representing Dr. Roberts at this meeting) announced that there will be an afternoon faculty development activity on Wednesday, April 20, 2005; Stephen Brookfield will be the keynote speaker.

3. Subcommittee Reports

   a. Area Program Review – Don Howard (Chair), Carol Koepke, John Nordling, Jim Daniels

      Don announced that the subcommittee has the program review documents for Network Administration, Welding, and OTE. They will report early spring quarter.

   b. Course/Program Revision – Van Bobbitt (Chair), Jennifer Evans, Chris Harris, Steve Yramategui

      Van announced that the subcommittee met with Collette Swan regarding the LPN Program Revision. At the direction of the Nursing Commission, the revision was made in order to reduce the number of credits in the program. This subcommittee recommended that the LPN program revision be approved. It was moved and seconded to approve the LPN program revision. The motion carried.

      There was also a program revision for the Healthcare Bridge Program, which needed to be changed due to the changes in the LPN Program. The CNA course number and title changed as well as the number of credits. There was some question about CNA changing from 15 to 10 credits in the fall without having
going through CIC. After considerable discussion, it was moved and seconded to approve the change. The motion carried with two abstentions.

c. Course/Program Origination – Mike Hickey (Chair), Diane Schmidt, Esther Sunde, Arleen Williams.

Mike Hickey announced that the course origination subcommittee met to discuss a new course in academic programs – SCI 110, Introduction to Robotics, a transfer course. The course was developed as part of the Title III grant and is intended to increase the number of science & engineering students. Rick Downs explained the course objectives and plans. The subcommittee recommended that the course be approved. Karen Whitney was given the wrong course outline for this course. Frank will submit the correct course outline along with the required letters of support. It was moved and seconded to approve the course. The motion carried.

4. Various Items – Dolores Mirabella

▪ Values Statement/Code of Conduct

The committee reviewed Arleen Williams’ revisions to the SSCC Values Statement. The committee made several wording changes to the first and last sentences. It was moved and seconded to approve Arleen’s revisions with the recommended changes. The motion carried.

The committee then discussed the title of the statement and agreed to “SSCC Values.” It was moved and seconded to approve the title. The motion carried with one abstention.

Dolores will make the recommended changes and forward them to the president.

▪ Dolores reminded the committee that elections will be held spring quarter and that we need to recruit faculty to run for vacant positions. Terms are up for the following people: Jennifer Evans, Christopher Harris, Mike Hickey, Don Howard, and Dolores Mirabella. Also, there continues to be a vacancy for a Professional Technical alternate.

5. Date for next meeting, Friday April 15, 2005.

Meeting adjourned at 3:35 pm.

Meeting Dates for Spring Quarter:

Friday, April 15
Friday, April 29
Friday, May 13
Thursday, May 26
Friday, June 10