South Seattle Community College  
Curriculum & Instruction Committee Meeting

Friday, February 25, 2005

2:00 pm – 3:30 pm

Members Present: Dolores Mirabella (Chair), Mike Hickey (Vice-Chair), Van Bobbitt, Carol Koepeke, Arleen Williams, John Nordling, Diane Schmidt, Don Howard, Holly Gilman

Members Absent: Jim Daniels, Christopher Harris, Jennifer Evans, Steve Yramatequi, Esther Sunde

Ex-Officio Members: Cheryl Roberts, Malcolm Grothe, Frank Post

Committee Secretary: absent

1. Dolores called the meeting to order at 2:15 pm, once a quorum was present. The committee members reviewed the minutes from the meeting of February 11. The minutes were approved as amended.

2. Cheryl Roberts – Vice President For Instruction  
   Dr. Roberts reported on the latest meeting of the Instructional Council, a state-wide meeting of the vice presidents for instruction. Highlights included:
   - Funding to purchase a state-wide data base for all libraries,
   - The common course numbering system is progressing, but there is some controversy about whether to use a four-digit number for common courses.
   - Rehosting for the SMS data base will occur in August,
   - Major-ready degrees (more than 90 credits) can transfer,
   - 200-level courses that can be accepted at the UW as 300-level courses should be examined,
   - Federal funding sources for the TRIO programs as well as tech-prep and Perkins are in jeopardy,
   - There was a distance learning presentation in which a cornerstone distance learning course was presented as a model for a quality distance learning program.
   - There are bills in the state legislature to allow community colleges to offer bachelor’s degrees in applied fields,
   - The UW branches may become four-year schools

3. Subcommittee Reports
   a. Area Program Review – Don Howard (Chair), Carol Koepeke, John Nordling, Jim Daniels.

   Don reported that the subcommittee has received program reviews for Aviation, Welding and Occupational Teacher Training. Members continue to discuss the role of the subcommittee, and they are developing recommendations for program review procedures.
b. Course/Program Revision – Van Bobbitt (Chair), Jennifer Evans, Chris Harris, Steve Yramategui.

The subcommittee met to review the LPN program revisions. The contact hours and credits for lab/clinical/lecture need to be recalculated. The committee expects to have a recommendation for the next CIC meeting.

c. Course/Program Origination – Mike Hickey, (Chair) Diane Schmidt, Esther Sunde, Arleen Williams.

The committee will meet to review the new Robotics course and should have a recommendation for the next CIC meeting.

4. Other
   o The committee reviewed a draft of the SSCC Values Statement. There was some discussion regarding the wording. Arleen Williams agreed to draft alternative wording.
   o Cheryl requested that the CIC review the five-year self-study at the April 29th meeting. The document will also be reviewed by the Institutional Effectiveness Committee.

5. Progress Chart review – Mike reviewed the Progress Chart items.
   ▪ Cheryl commented that Change of Mode had been brought up at the Agreement Management Committee. It was acknowledged that Change of Mode is interpreted differently on each campus. Cheryl suggested that we review what we do at South Campus. A task force has been formed to review our current practice and to make recommendations to the committee.
   ▪ Mike asked Dr. Roberts about Distance Learning. Dr. Roberts wants to put together a group that includes Dennis Colgan and Pamela Wilkins as well as other faculty to further discuss this issue. Cheryl announced that she would like to form an instructional mode committee and would like to explore ways to incorporate more technology into pedagogy.

6. Date for next meeting, Friday, March 11, 2005, 2:00 pm in LIB 215.

Meeting adjourned at 3:30 pm.

Remaining Meeting Dates for Winter Quarter

Friday, March 11, 2005