South Seattle Community College
Curriculum & Instruction Committee Meeting

Friday, November 5, 2004

2:00 pm – 3:30 pm

Members Present: Dolores Mirabella, (Chair), Mike Hickey (Vice-Chair), Van Bobbitt, Jim Daniels, Carol Koepke, Arleen Williams, John Nordling, Steve Yramategui, Beverly Stuart, Don Howard, Holly Gillman (alternate)

Ex-Officio Members: Frank Post

Committee Secretary: Karen Whitney

1. Dolores called the meeting to order at 2:00 pm. A quorum was present. Members reviewed the minutes for the October 22, 2004 meeting. It was moved and seconded to approve the minutes as amended. The motion carried with one abstention.

2. Cheryl Roberts – Vice President For Instruction

   No report.

3. Membership Vacancies/
   Submission Deadlines

   Membership Vacancies - Dolores reported that Jennifer Evans, who was the next highest vote getter in the last election, would be able to serve on CIC beginning winter quarter. Dolores proposed that the committee approve Jennifer as a member. It was moved and seconded to appoint Jennifer to the committee. The motion carried.

   Beverly Stuart has accepted a position at another institution. Esther Sunde will become a permanent committee member, leaving the Library alternate position vacant. The Professional/Technical alternate position remains vacant.

   Submission Deadlines - The committee made its final recommendations to the CIC Calendar and Deadlines document. It was moved and seconded to approve the document as amended. The motion carried.
4. Subcommittees Reports
   a. Area/Program Review
   b. Course/Program Revision
   c. Course/Program Origination

There were no subcommittee reports. Frank Post stated that there would be one
general program review for College Transfer, rather than sixteen separate area reviews.
There will be separate program reviews for Transfer Business, Transfer Engineering,
Applied Academics, Developmental Math, Developmental English, and High School
Support.

5. Progress Chart – The report by the Distance Learning Task Force has been
   rescheduled for the November 19th meeting so that Dennis Colgan can attend.

6. The next meeting will be on Friday, November 19, 2004 in LIB 215.

Meeting adjourned at 3:30 pm.

Meeting Dates for Fall Quarter 2004

Friday, November 19
Friday, December 3