South Seattle Community College  
Curriculum & Instruction Committee Meeting  
Friday, February 20, 2004  
2:00 pm – 3:30 pm

Members Present: Dolores Mirabella, (Chair), Sabra Schneider, Diane Schmidt, Mike Hickey, Don Howard, Jessie McDonald, Christopher Harris, Van Bobbitt, Mike McCrath, Pamela Wilkins

Ex-Officio Members: Gayla Shoemake, Frank Post

Staff: Karen Whitney

Guests: Kim Alexander, Tom Pierce, Jack Bautsch, and Sandra Bolt

1. Dolores called the meeting to order at 2:00 pm. A quorum was present.

2. Approval of Meeting Minutes – Meeting minutes of March 21, 2003, were reviewed by the committee members present. A motion was made and seconded to approve the minutes as written. Meeting minutes approved as written.

3. Gayla Shoemake – Interim Vice President For Instruction

Gayla reported on the Instruction Commission Meeting. She discussed the “Joint Access Group” which includes representatives from the SBCTC, 4 & 2 year Colleges, College Administrators & Faculty. One of the emphases of this group is for transfer students and to select a major prior applying to a 4-year college. Gayla reported on the need for community colleges to be consistent on things like pre-requisite courses for Baccalaureate Institutions and reciprocity – i.e., speech a soc. requirement at one and humanities at another community college. Look at all transfer credits at all the community colleges. Transfer degrees & Majors. Integrated Advisory System – 2 & 4-year colleges together. U of W having dual enrollment system. Accept more than 90 credits and also community colleges offering 300 level course. Give Full disclosure on enrollment in areas of majors – what are the real chances of employment in field of major selected by students.

Re-hosting project is progressing – Instruction wants the system be able to do several things. Some things mentioned is: better degree audit, student e-mail system, electronic gradebooks, course scheduling, and authentication to remote sites. Gayla discussed the waiver bill. There will be a $25 charge; per course for ABE/ESL, students and 50% tuition increase for apprenticeship students.

4. Vote on the Proposed Changes for the AA Degree

Jack Bausch from the District Office announced that both North and Central campus have voted and approved the revised AA degree. Jack also announced he has meet with student focus groups on each of the campuses and student feedback has been excellent. Continuing students can choose either the old or current degree. The
New AA Degree will go into effect in the Summer quarter 2004. It was moved and seconded to approve the New AA Degree. Motion Carried. 2 abstentions.

5. Subcommittee Reports
   a. Area Program Review – Jessie McDonald (Chair), Diane Schmidt, Jay Abram, Karen and Jessie will meet to discuss and review delinquent program review responses. Van Bobbitt will submit the response for the Landscape Horticulture Program Review that was done in fall.
   b. Course/Program Revision – Tim Walsh (Chair), Mike Hickey, Dolores Mirabella. No new program or course revisions were submitted.
   c. Course/Program Origination - Sabra Schneider (Chair), Mike McCrath, Tim Walsh, Christopher Harris

Kim Alexander discussed the FireFiefighters course – FCA 110. This course is a Firefighter I course offered at fire fighter academy training center in North Bend. This course prepares firefighters for the AAS-T degree firefighters program. State Patrol funds this course. Instructors will be doing fire training. It was moved to approve the Firefighters course, motion seconded, motion carried.

6. Discussion New Grant Possibility: Frank Post & Sandra Bolt

Frank announced that there is an Endowment from the Foundation for working on assessment – and is ready to be endowed. Allocating funds to work on Program Assessment. Implementation of program assessment strategies. Classroom assessments. Funding and SGiD. There were several good suggestions. There will be a meeting on Wed. February 25th at 11:00 in RSB 30.

7. Motion to approve Pamela Wilkins to be on the CIC in the place of Tym Parsons, who has resigned from SSCC.
8. Intergenerational seminar on students, - Jean Kent, Data on Running starts of students on our campus. Student Services –
9. CIC Elections Spring Quarter – please consider possible nominations for those people leaving the committee: Those members who’s term is up are, General Studies: Don Bissonnette, Rose Dang (Alternate), Prof. Technical: Jay Abram, Van Bobbitt, Sabra Schneider, Academic: Mike McCrath, Diane Schmidt, Tim Walsh, Heidi Lyman (Alternate).
10. Date for next meeting, Friday, March 5, 2004 at 2:00 pm in LIB 215.

Meeting adjourned at 3:10 pm.

Meeting Dates for Winter Quarter:
Friday, March 5
Friday, March 19 (Last Meeting of CIC for Winter Quarter).