South Seattle Community College
Curriculum & Instruction Committee Meeting
Wednesday, August 18, 2004

1:00 pm – 3:30 pm

Members Present: Dolores Mirabella, (Chair), Sabra Schneider, Don Howard, Van Bobbitt, Jessie McDonald, Pamela Wilkins.

Ex-Officio Members: Cheryl Roberts, Malcolm Grothe

Staff: Karen Whitney

Guest Rose Dang, Collette Swan

The meeting was called to order at 1:00 pm. A quorum was present. The purpose of this meeting was to follow-up on recommendations made at the August 16th meeting.

1. Vietnamese 201 - Rose Dang gave an overview of the changes that were made as requested by the committee. This entailed changes to the course syllabus and grading system. It was moved and seconded to approve the course. Motion carried.

2. Network Administration – The committee revisited the Student Learning Outcomes (SLOs) for CTN 278, CTN 101, and for CSC 100. It was noted that the CSC 100 course outline does not address how the Student Learning Outcomes will be achieved. The committee asked that the course outline be redone to address the Student Learning Outcomes issue. SLOs are satisfactory for CTN 278 & CTN 101. A motion was made and seconded to approve AAS & AAS-T Network Administrator. The motion carried. The CSC 100 course will be brought to the committee in the fall.

3. Help Desk – Change title to Network Technician. The date of the Advisory Committee meeting is needed. ENG 101 should be listed as 5 credits. It was moved and seconded to approve the program revision and title change to Network Technician. The motion carried.

4. Software Engineering. – The CSC 100 course outline was changed to add HTML information in the course outline. The course outlines for CTN 163, CTN 204 and 206 were reviewed and discussed. The committee requested that SLOs be addressed in the course outlines. A motion was made and seconded to approve the program. Motion carried. It was recommended that the course outlines be reconciled with the course objectives and Student Learning Outcomes.

5. LPN Program Revision – Collette Swan – Collette discussed the revisions made to the Nursing Program. Collette discussed NUR 179 and NUR 171, 172, 173. She briefly discussed both the SLOs and objectives. She noted that the Scope & Sequence and course coding approval forms were reviewed by the curriculum coordinator and are ok. Collette explained that the SLOs for each course were revised. A motion was made and seconded to approve the program. Motion carried.

Meeting adjourned at 1:30 pm.