Curriculum & Instruction Committee Meeting  
South Seattle Community College  
Monday, August 16, 2004  

1:00 pm – 3:30 pm  

Members Present:  Dolores Mirabella, (Chair), Sabra Schneider, Diane Schmidt, Tim Walsh, Don Howard, Van Bobbitt, Pamela Wilkins, Jessie McDonald, Collette Swan,  

Ex-Officio Members:  Cheryl Roberts, Malcolm Grothe  

Staff:  Karen Whitney  

Guests:  Rose Dang, Dan Hagen, Carol Koepke, Collette Swan  

1. Dolores called the meeting to order at 1:00 pm. A quorum was present. The purpose of the summer meeting is to address curriculum issues that need to be presented to the CIC before the start of Fall quarter, 2004.  

2. Course Originations & Revisions presented:  

   a.  Course Origination - MUS 160 – The Blues & Its Influences – Diane Schmidt – Academic Programs. Diane gave a detailed explanation of the course. There was some discussion concerning the grading system. It was moved and seconded to approve the course establishment of the MUS 160. Motion carried.  

   b.  Course Origination - Vietnamese 201, 202, & 203 – Rose Dang – Academic Programs. Rose gave a detailed explanation of the courses and need for the courses. There was discussion concerning the grading system outlined in the syllabus. It needs to be clearer and outlined in more detail. It was suggested that the pre-requisites for the course include permission by instructor and/or VTN 103 or its equivalent. Cheryl Roberts asked that the Course Outline include how the Student Learning Outcomes are addressed in the course. The courses will be reviewed again on Wednesday, August 18th.  

   c.  LPN Program Revision – Collette Swan – Collette discussed the changes being presented. The program is making several changes. 1). Change from a certificate to an AAS-T Degree. There was discussion concerning the prerequisites listed. The C.N.A./LPN – course is a true prerequisite. It was suggested that the course (C.N.A./LPN) should be removed from the Scope & Sequence for the LPN program. The program will still be an AAS-T Degree at 90 credits. The General Education requirements need to be clarified. This program will be reviewed again on Wednesday, August 18th.
d. Computing Technology – Program Revisions – Malcolm Grothe & Dan Hagen

a. Network Administration – Carol Koepke. Carol discussed the changes being made to the Network Administration AAS & AAS-T degrees.

b. Software Engineering – Dan Hagen
   Dan discussed the changes he made to the Software Engineering Program. There were several recommended changes to be submitted by Wednesday for review by the CIC.

Meeting adjourned at 3:40 pm.