South Seattle Community College  
Curriculum & Instruction Committee Meeting  
Friday, May 10, 2002

Members Present: Mike Steffancin (Vice Chair) Joan Stover, Bob Dela Cruz, Pamela Wilkins, Dolores Mirabella, Judy Gray, Sabra Schneider, Teri Eguchi

Ex-Officio Members: Dr. Jill Wakefield, Frank Post

Staff: Karen Whitney

1. Mike Steffancin called the meeting to order at 2:00 pm. A quorum was present.

2. Approval of Meeting Minutes from April 26, 2002. The committee members reviewed the meeting minutes from April 26. There were corrections given. A motion was made and seconded to approve the meeting minutes as corrected. Motion carried.

3. Subcommittee Reports
   a. Course/Program Review - Allen Stowers  
      No Report.
   b. Course/Program Revision - Sabra Schneider
      Sabra reported on the Engineering Program Revision. This revision was done to correct course changes made in the Drafting program that affected the courses in the Engineering program. It was moved to approve the Engineering Program Revision. Motion seconded, motion carried. The HIS 136 – Asian American History course was reviewed. This course revision was done to meet criteria for the Civil Liberties project. A motion was made and seconded to approve this course. Motion Carried.

      Sabra discussed with the curriculum committee the role of the committee in reviewing the student learning outcomes on courses that are revised and how these are addressed in course revisions. The committee wants to know how learning outcomes are addressed.

      Dolores Mirabella moved: “That each of the three CIC forms, course/program revision, course/program origination and program review forms include a statement about which student learning outcomes are addressed as well as general statements about how they are addressed. The changes will be effective Fall Quarter 2002.” Motion seconded. Motion Carried.

   c. Course/Program Origination - Joan Stover
      No Report.
4. CLEP - Mike Steffancin

Mike discussed that the CLEP Taskforce agreed to accept the CLEP Exam. There was discussion that the math faculty had feedback concerning scores on the math sections of the exam and felt that for some classes, if a student passed the CLEP, then the student would be required to take the next level math course.

Jill recommended that we accept the CLEP exam for 1 year and 1 year only. Test scores would be variable and students would meet with the faculty of specific areas, i.e., English faculty for English, Math faculty for Math, etc. The students would go through each department for each section of the exam. The total maximum credit limit would be 20 credits with a maximum of 5 credits in each subject area.

The expectation of those students is that they would enroll here. Do we want to require that students be required to enroll at SSCC?

Dolores moved that we accept the CLEP Test for 1 year with variable test scores determined by faculty in the subject area and that the maximum credits allowed would be 20 credits, with a maximum of 5 credits in each subject area-effective fall quarter 2002. Motion seconded Motion carried.

5. Vote on Changes to Membership and Elections Sections of the Bylaws

Mike asked the members to review the recommended bylaw changes. The committee reviewed the published changes. Pamela moved that the changes to the Bylaws be approved. Seconded. Motion carried.

6. Acceptance of further nominations for next year's CIC

The committee discussed when the elections for the CIC would be. The committee agreed that voting would be room May 20 - May 22nd.

Date for next meeting will be on Friday May 24th.

Meeting adjourned at 3:10pm.