South Seattle Community College Vocational/Technical Program Review

Division

Title of Program Reviewed

Participating faculty

SSCC Program Review

Program review offers faculty an opportunity to collect, review, and evaluate data about the courses and programs they teach. This is a two-step process. First, statistical data will be provided by the completed Occupational Program Review. Then, faculty should review and augment this information to determine whether institutional goals and students needs are met by these programs. The college’s mission statement and student learning outcomes are essential components of this review.

The final report should include an introduction; review of curriculum; review of program statistics; review of requirements for entry, progression, and graduation; conclusion, and comments from the unit administrator. When completed, this report will be presented to the Curriculum and Instruction Committee for review. It will also be a basis for the accreditation report.

Instructions for completing SSCC Vocational/Technical Program Review

1. Complete Program Review Form.
2. Attach answer page.
3. Include supplementary data as requested.

Program Review Questions:

1. What is your response to the conclusions of the Occupational Program Review Final Report?
2. Do you agree or disagree with the conclusions and what are your bases for that agreement or disagreement?
3. Reviewing the matrix of course outlines and syllabi, describe how the program as a whole addresses the mission statement of the college and the student learning outcomes.
4. Based on review of the OPR and course outlines, what changes do you suggest?
5. Describe an implementation plan and timeline for completion of these changes.

This is to certify that the above criteria have all been met and all statements are accurate to the best of my knowledge.

Unit Administrator ____________________________ Vice President for Instruction ____________________________

Date ____________________________ Date ____________________________
Participating Faculty

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Checklist

1. Faculty and unit administrator of a program area complete and sign the SSCC Program Review Form.
2. The unit administrator or faculty member submits the form and a copy of the Occupational Program Review to the Chair of the Curriculum and Instruction Committee and requests action.
3. The Chair routes the proposal to the Course/Program Review Subcommittee to take action.
4. The Subcommittee acts on the proposal and makes recommendations of approval or disapproval to the whole committee at the next scheduled meeting.
5. The Curriculum and Instruction Committee votes on the proposal. The result of the vote is recorded in the minutes of the meeting.
Comments from the Program - Participating Faculty Response and Remarks