

# FINANCIAL AID GUIDE

Fall 2005 through Summer 2006 • (206) 764-5317

## Eligibility Requirements

To receive financial aid students must meet the following requirements:

- ◆ Be a United States citizen or eligible non-citizen
- ◆ Be working toward an eligible degree or certificate
- ◆ Be making satisfactory academic progress
- ◆ Have a high school diploma, GED or pass a designated test
- ◆ Be registered with Selective Service (Male students 18 and over)
- ◆ Submit an application and have financial need as determined by the Financial Aid Office
- ◆ Not owe a repayment on a grant or be in default on a federal educational loan.

The Financial Aid Office and students must follow the regulations set by the federal and Washington State governments. The college also follows strict guidelines in awarding financial aid. Aid will not be awarded until all required forms are **accurately completed and received**. Four weeks after submitting your Free Application for Federal Student Aid (FAFSA), you may check the status of your application. Any conflicting information on your application must be clarified before aid will be awarded. Applying for aid usually takes two to three months to complete and in some cases it may take longer. Please plan ahead.

## Steps To Complete Financial Aid Process

1. Complete the Free Application For Federal Student Aid (FAFSA).

**South Seattle's Title IV  
Code is 009706**

You may complete the application in the paper format, or you can apply

electronically at <http://fafsa.ed.gov>. It is recommended that you wait to complete the FAFSA until you and your parents (if required) have filed the 2004 federal income tax return. You should keep a copy of the FAFSA and all documents used to complete the FAFSA.

All questions must be completed unless you are instructed to skip a question. Corrections will prolong the reviewing of your file, therefore be accurate when completing the form. Mail your completed application in the envelope provided. If applying electronically, a signature sheet must be mailed to the processor unless you have a PIN. You can request a PIN by logging on to [www.pin.ed.gov](http://www.pin.ed.gov).

You will receive a Student Aid Report (SAR) consisting of four green sheets in about 4 weeks if applied by mail, or you will receive an Electronic Student Aid Report (ESAR) if you applied electronically. Review the entire SAR/ESAR for accuracy. If corrections are required, bring the changes to the Financial Aid Office for assistance.

2. If the SAR/ESAR indicates that you have been selected for verification you must request and complete a **Verification Worksheet**, attach the required documents and submit them to the Financial Aid Office.
3. Complete the **Financial Aid Data Sheet** and return it to the Financial Aid Office. Data sheet is available in the Financial Aid Office or at [www.southseattle.edu](http://www.southseattle.edu).
4. Submit an official transcript evaluation to the Financial Aid Office. An **official transcript evaluation** is required for **all** colleges previously attended, including foreign schools.

You must request **official copies** of all previous college transcripts to be sent directly to yourself, bring the transcripts in the original sealed envelope to the Admissions Office and complete an *Incoming Academic Transcript Evaluation Request* form.

**It is the student's responsibility to turn in a copy of the official credit evaluation to the Financial Aid Office.**

## Awarding Cycle Dates

Completed applications are evaluated on a first-come, first-served basis in the awarding cycles listed below. Students who complete the application process by the awarding cycle date are assured notification of financial aid eligibility before the first day of class (**see dates below**). To meet these deadlines you must mail in or submit electronically an accurate FAFSA to the processor at least 6 weeks before the deadline. Applications completed after the awarding cycle dates will be reviewed as time permits.

Fall Quarter	August 5, 2005
Winter Quarter	November 10, 2005
Spring Quarter	February 10, 2006
Summer Quarter	March 31, 2006

*If you are currently receiving aid and wish to receive summer funds contact the financial aid office.*

To be considered for maximum funding in the 2005-2006 award year, you must complete the application process by **April 28, 2005**.

**Late applicants must plan to pay for tuition, fees, and books from their own funds to get started.** A financial aid check for late applicants will be issued to **eligible** students when eligibility is determined.

### Cost of attendance

The following student budgets are **estimated expenses** for a nine-month award year, or three (3) quarters. Documented costs related to students with special needs may be submitted for consideration and budget adjustment. These adjustments may or may not increase a financial aid award. Funding for these costs are limited.

	<u>Living with Parents</u>	<u>Living in an apartment</u>
Tuition and fees estimate	\$2,322	\$2,322
Books and Supplies	894	894
Room and Board	2,442	6,924
Transportation	1,146	1,146
Personal Expenses	<u>1,476</u>	<u>1,560</u>
<b>Totals</b>	<b>\$8,280</b>	<b>\$12,846</b>

### Document Copies

The Financial Aid Office **cannot** make photocopies for you. Bring copies of required or requested documents that can be retained by the Financial Aid Office.

### Financial Aid Programs

Your completed application will be reviewed for the following financial aid programs offered through South Seattle Community College.

*Federal Programs:* Pell Grant, Supplemental Educational Opportunity Grant (SEOG), Federal Work Study (FWS), Federal Community Service Learning (FCSL).

*State Programs:* State Need Grant (SNG), State Work Study (SWS).

*College Programs:* South Seattle Community College Grant, Tuition Waiver.

### Family Contribution

Congress mandates the process used to determine how much the student and his or her family can contribute toward the student's costs. Contributions are based on the 2004 taxed and untaxed income of the student, and where required, the student's spouse and/or parents.

We use the following formula to determine your eligibility: Cost of Attendance – Expected Family Contribution = Financial Aid Need.

### Enrollment Status

All students are awarded assuming they will enroll full time. If you enroll for less than full-time, you must notify the Financial Aid Office.

Your aid will be adjusted according to the enrollment status requirements below:

Full time	12+ cr. hrs.
Three-quarter time	9-11 cr. hrs.
Half time	6-8 cr. hrs.
Less than half time	1-5 cr. hrs.

### Notification of Award

When an award is made, students are mailed a Financial Aid Notification, which indicates the financial aid program(s) awarded and the amount of the award by quarter. Students should read this notification as well as the Conditions of Award. A signed copy is not required. Students determined ineligible will be notified in writing.

### Transfer Students

An official credit evaluation is required for all colleges previously attended. It is the student's responsibility to submit the official evaluation to the Financial Aid Office.

Financial Aid is not transferable from one college to the next. You must contact the school you are transferring to and inquire about their application process.

### Remedial Courses Requirement

Only forty-five (45) credits are allowed for remedial courses necessary to enter classes in the student's program of study.

Students must be enrolled in a program leading to a degree or certificate that South offers and cannot be taking classes to gain admission to that program.

### Return of Title IV Aid

Financial Aid recipients who withdraw from school or stop attending classes may be required to repay all or part of the financial aid they received. Recipients may also be required to pay back, to the college, all or a portion of tuition charges.

Students who attend more than 60 percent of the quarter are considered to have earned 100 percent of the federal or state aid received.

Contact the Financial Aid Office for more information on Return of Title IV funds.

### Withdrawal after the following dates would not require a repayment:

Fall Quarter 2005	Nov. 13, 2005
Winter Quarter 2006	Feb. 19, 2006
Spring Quarter 2006	May 18, 2006
Summer Qtr. 2006	July 28, 2006

All financial aid applications will be considered without regard to race, color, national origin, gender, sexual orientation, age marital status, or the presence of any physical, sensory or mental disability.

Information in this publication is subject to change without notice and does not constitute an agreement between South Seattle Community College and the student.