

7 Steps to Getting Financial Aid



Complete this portion

Quarter I will apply for Financial Aid (Circle One): Fall Winter Spring Year _____

Quarterly Financial Aid Deadline: _____

I completed the FAFSA on: _____ My PIN# _____

1	<input type="checkbox"/> Collect the financial documents needed to apply: <ul style="list-style-type: none"> • Your Social Security Number (and Parents') • Driver's license • W-2 forms and other money earned • Your (and spouse's) Federal Income Tax Return • Your Parents' Federal Income Tax Return (if you are a dependent student) • Parents' Dates of Birth • Your current bank statements • Your current business and investment mortgage • Your alien registration or permanent resident card (if you are not a U.S. citizen) • Untaxed income records (Veteran's non-educational benefits record, Child Support, Worker's Compensation)
2	<input type="checkbox"/> Complete the FAFSA Form at www.fafsa.ed.gov. School Code: 009706 You can begin applying on January 1. Make sure you keep your PIN in a place you can find because it will be used as your signature and to access your FAFSA in the future. If you need to find your PIN, go to www.pin.ed.gov . If you are a DEPENDENT student, your parents will need PINs too!
3	<input type="checkbox"/> Review and PRINT the Student Aid Report (SAR) The SAR is an official summary of the FAFSA application. It should arrive in your e-mail 7-10 days after you submit the FAFSA online or by mail if you do not provide an e-mail. Print your SAR and make sure it is correct. If corrections are needed, make the changes online. Bring the SAR to the Financial Aid Office.
4	<input type="checkbox"/> If the SAR indicates that you have been selected for VERIFICATION, you must print and complete a "Verification Worksheet" at http://www.southseattle.edu/finaid/forms.htm. Complete the Verification Worksheet, attach the required (signed) tax forms, W-2 forms or "Living Expense Form," and submit them to the Financial Aid Office.
5	<input type="checkbox"/> Turn in an official transcript evaluation to the Financial Aid Office for all colleges previously attended. You must have official transcripts sent to you and then bring them in the sealed envelope to the Financial Aid Office. Print an "Incoming Academic Transcript Evaluation Request" form at www.southseattle.edu/services/evaltrans.pdf . This must be filled out and turned in with your transcripts. Once the evaluation is completed, it is your responsibility to turn in a copy to the Financial Aid office.
6	<input type="checkbox"/> Turn in all forms together to the Financial Aid Office before or by the deadline. <ul style="list-style-type: none"> • Student Aid Report (SAR) • Financial Aid Data Sheet • Official Transcripts • Any other required forms
7	<input type="checkbox"/> Check on your Financial Aid Status You can check your status online at www.southseattle.edu/finaid or in person at the Financial Aid Office. You should also receive a Notification Letter in the mail from the Financial Aid Office. * You may be required to turn in additional forms to the Financial Aid Office as your file is reviewed.