

Hospitality Management

Bachelors Degree



2012 APPLICATION PACKET

This is an application for admission to the Bachelor of Applied Science (BAS) in Hospitality Management program for fall 2012 enrollment. If you have questions or concerns, please contact us at anytime.

Contact Name: Katie Frazier

Phone: (206) 934-6783

Fax: (206) 934-5156

Email: Katie.Frazier@SeattleColleges.edu

APPLICATION CHECKLIST

Admission to the program is competitive. Meeting minimum requirements does not guarantee admission as the number of qualified applicants may exceed the number of available enrollment spaces.

- Student Identification (SID) Number** – If you have never attended South Seattle Community College (SSCC), North Seattle Community College (NSCC), or Seattle Central Community College (SCCC):
 - o Go to <http://tinyurl.com/sscc-online-app> and apply to South Seattle Community College online. Once you apply to the College, you will be given a SID number to use on your BAS application form
 - o *You can skip this step if you already have a SID number from SSCC, NSCC, or SCCC*
- A completed application form**
- A non-refundable check for \$35.00**, payable to “South Seattle Community College BAS Program” (*This fee covers your application to SSCC, transcript evaluation and your individualized program plan*). Include your SID number on the check.
- Official transcripts** from a regionally accredited college demonstrating completion of an Associate - Transfer degree **AND** an “Incoming Academic Transcript Evaluation Request” form.
 - o *Note: unofficial transcripts including opened official transcripts will not be accepted. Students who have attended SSCC, NSCC, or SCCC do not need to order official transcripts but a “Transcript Evaluation Request” form is still required*
- Two letters of recommendation** from individuals who personally know your work (such as your current or past supervisor), that discuss your contributions to your workplace and how he/she believes you will benefit from completion of the BAS program. If you are applying for this program immediately after completing an associate degree program, the letters of recommendation may be from your instructors on college letterhead. *All letters of recommendation must include the recommender’s name and contact information.*
- A personal statement** (minimum of 400 words, maximum of 600 words) discussing your work experience; your personal and professional goals; advanced certifications you already possess; any specific or unique attributes that you will bring to the program; any personal or imposed challenges or hardships you have overcome in pursuing your educational or work goals; or any other special considerations that you believe will make you a good candidate for the program.
- Review the financial aid website at <http://southseattle.edu/finaid/forms.htm>** and submit your FASFA at <http://www.fafsa.ed.gov>. Financial aid applications are typically due 4-6 months prior to your start date. Be sure to apply for fall quarter financial aid when you apply to the BAS program so you do not miss any important deadlines.

All application materials must be addressed to:

Attn: Katie Frazier
 South Seattle Community College
 6000 16th Ave SW – TEC140
 Seattle, Washington 98106-1499

BAS, HOSPITALITY MANAGEMENT APPLICATION FORM

IMPORTANT NOTES:

- Please type or print legibly with a black or blue pen
- Enclose the application fee of \$35.00. Checks should be made payable to *South Seattle Community College, BAS Program* (do not mail cash)

SECTION 1 - PERSONAL INFORMATION

First Name		Middle Initial	Last Name	
Address, including apartment number			City	State
Day Phone		Cell Phone	Evening Phone	
Date of Birth (mm/dd/yyyy)		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		
E-mail Address		Previous Names 1. _____ 2. _____		
Social Security Number --- ---		Note: Your social security number is confidential and, under a federal law called the Family Educational Rights & Privacy Act, the college will protect it from unauthorized use and/or disclosure. In compliance with state/federal requirements, disclosure may be required for the purposes of state and federal financial aid, Hope/Lifetime Learning tax credits, academic transcripts, assessment or accountability research.		
Student Identification Number (SID) --- ---		If you do not already have an SID number, go to http://tinyurl.com/sscc-online-app and apply online. Once you finish the online application, you will be given an SID number.		

SECTION 2 - COLLEGE ENROLLMENT HISTORY, COURSE PLANS, WORK EXPERIENCE

Year and quarter you plan to start? FALL QUARTER, 20_____	Are you the first generation in your family to attend college? <input type="checkbox"/> Yes <input type="checkbox"/> No		
College, vocational, or technical school attended	City and State	Years attended (YY) From: _____ To: _____	Did you graduate? <input type="checkbox"/> Yes, Year _____ <input type="checkbox"/> No
College, vocational, or technical school attended	City and State	Years attended (YY) From: _____ To: _____	Did you graduate? <input type="checkbox"/> Yes, Year _____ <input type="checkbox"/> No
College, vocational, or technical school attended	City and State	Years attended (YY) From: _____ To: _____	Did you graduate? <input type="checkbox"/> Yes, Year _____ <input type="checkbox"/> No

List any additional colleges and vocational/technical schools on a separate sheet of paper and attach. Please have official transcripts sent to SSCC as directed in the application checklist.

Current degree(s) held, certification(s), and <i>briefly</i> list work experience List any additional degrees, certificates, or positions on a separate sheet of paper and attach.		
Degree / Certificate / Position	Granting institution or organization / Place of employment	Date degree or certificate received / Dates of employment

SECTION 3 - RESIDENCY INFORMATION

Please read this notice before responding to the questions in this section:

Effective July 1, 2003, Washington State law changed the definition of "resident student." The law makes certain students, who are not permanent residents or citizens of the United States, eligible for resident student status - and eligible to pay resident tuition rates - when they attend public colleges and universities in this state. *The law does not make these students eligible to receive need-based state or federal financial aid.* To qualify for resident status, students must complete an affidavit/declaration/certification if they are not permanent residents or citizens of the United States but have met one of the following conditions:

Condition One: (a.) Resided in Washington State for three years immediately prior to receiving a high school diploma, and (b.) Completed the full senior year at a Washington high school, and (c.) Continuously resided in the state since earning the high school diploma.

Condition Two: (a.) Completed the equivalent of a high school diploma, and (b.) Resided in Washington State for the three years immediately before receiving the equivalent of the diploma, and (c.) Continuously resided in the State since earning the equivalent of a high school diploma.

NOTE: If you meet one of the above conditions and would like to pay resident tuition rates, contact South Seattle Community College and request a copy of the 1079 residency form.

Residency Questions for Tuition Purposes:

<p>1. Have you lived continuously in the State of Washington for the past 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If no, how long have you lived continuously in the state of Washington?</p> <p>_____ months</p>	<p>2. Were you claimed for federal income tax purposes by your mother, father, or your legal guardian in the current calendar year? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>In the past calendar year? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If YES, has your parent or legal guardian lived continuously in the Washington State for the past 12 months? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>3. Will a public or private non-federal agency/institution outside the state of Washington provide you with financial assistance to attend college? (answer yes only if your eligibility for this assistance is based on being a resident of that state)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>4. Are you active duty military stationed in Washington or an active member of the Washington National Guard? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Are you the spouse or dependent of either (a) an active duty military person stationed in Washington, or (b) an active member of the Washington National Guard?</p> <p><input type="checkbox"/> Yes (COPY OF ORDERS TO WASHINGTON & MILITARY ID REQUIRED) <input type="checkbox"/> No</p>

SECTION 4 - RACE AND CITIZENSHIP INFORMATION

Providing this information is voluntary

<p>1. Which race do you consider yourself to be? Check all that apply:</p> <p><input type="checkbox"/> African American (872) <input type="checkbox"/> Alaska Native (015)</p> <p><input type="checkbox"/> American Indian (597) <input type="checkbox"/> Native Hawaiian (653)</p> <p><input type="checkbox"/> Chinese (605) <input type="checkbox"/> Filipino (608)</p> <p><input type="checkbox"/> Japanese (611) <input type="checkbox"/> Vietnamese (619)</p> <p><input type="checkbox"/> White (800) <input type="checkbox"/> Other Pacific Islander (681)</p> <p><input type="checkbox"/> Other Asian (621) <input type="checkbox"/> Other Race (specify): _____</p>	<p>2. Are you of Spanish/Hispanic/Latino ethnicity? <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes, Mexican, Mexican American, Chicano (722)</p> <p><input type="checkbox"/> Yes, Puerto Rican (727)</p> <p><input type="checkbox"/> Yes, Cuban (709)</p> <p><input type="checkbox"/> Yes, other Spanish, Hispanic, or Latino (Please specify): _____</p>
<p>3. Are you a U.S. citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No - If not U.S. citizen, what is your country of citizenship _____</p> <p>If not a U.S. citizen, what is your visa status? (SUBMIT A COPY OF YOUR DOCUMENTATION WITH APPLICATION)</p> <p><input type="checkbox"/> International student (with F or M visa) <input type="checkbox"/> Visitor</p> <p><input type="checkbox"/> Temporary Resident. Alien Number: _____ <input type="checkbox"/> Immigrant/Permanent Resident. Alien Number: _____</p> <p><input type="checkbox"/> Refugee/Parolee or Conditional Entrant. Alien Number: _____</p> <p><input type="checkbox"/> Other – Explain: _____</p>	

SECTION 5 – OTHER

Check all that apply

<p>1. How did you hear about the Bachelor of Applied Science in Hospitality Management program at South Seattle Community College?</p> <p><input type="checkbox"/> Family / Friend <input type="checkbox"/> Radio <input type="checkbox"/> College Schedule <input type="checkbox"/> Mobile Advertisement <input type="checkbox"/> College Advisor <input type="checkbox"/> Instructor <input type="checkbox"/> Other: _____</p>
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I certify to the best of my knowledge that all statements on this form are true.

Signature: _____ Date: _____

South Seattle Community College does not discriminate on the basis of race, color, creed, religion, national origin, gender, sexual orientation, age, marital status, disability, or status as a disabled or Vietnam era veteran.

INCOMING ACADEMIC TRANSCRIPT EVALUATION REQUEST

1. SECTION A – Program of Study

- Associate of Arts Degree (AA) Associate of Science Degree (AS) Bachelor of Applied Science Hospitality Management (BAS) Two Year Professional/Technical Program Professional/Technical Certificate

2. SECTION B

YOUR NAME: TODAY'S DATE: PREVIOUS NAME (if applicable): YOUR E-MAIL ADDRESS: ADDRESS: DAYTIME TELEPHONE: STUDENT ID NUMBER:

If you are undecided about your program of study, please schedule an appointment for advising prior to submitting this request. You may call (206)934-5387 to make an appointment.

Request is for evaluation from the following schools:

- 1) 2) 3) 4)

Are these transcripts on file at SSCC? Yes No If not, date ordered:

Are you, or have you ever been a student at South Seattle Community College? Yes No

If Yes, year(s) first attended: