

College Council Minutes

Wednesday, January 09, 2019

JMB 128

Council Member Attendees: Anton Amaratunge, Rose Kolovrat, Jeffrey Campbell, Dieny Aras, Rosemary Darrouh, Jen Mills, Lawrence Cushnie, Mac Witt

(Quorum for today's meeting)

Guest Speakers: Joyce Allen

Secretary: Mac Witt

Begin: 1:05 p.m.

End: 2:35 p.m.

1. WELCOME AND INTRODUCTIONS

2. REVIEW AND APPROVAL OF MINUTES

- December 3, 2018
 - Approved

3. REGULAR BUSINESS

- Budget Priorities results: review and update
 - List has been sent to President and President's Cabinet –Mac
 - 116 responses from staff/faculty
 - FTE (full-time employees) needs to be changed to (full-time enrolled) –Dieny
 - Plans to discuss this at upcoming cabinet meetings? Will they be reporting back to College Council? –Rosemary
 - Follow-up with President Rosie to see if priorities discussed at Cabinet yet
 - How should approach budget priorities at next meeting?
 - Thought we could get information from Cabinet now that they have priorities, talking about how these translate to the budget process. –Dieny
 - #1 on survey, there were no class cancellations for winter quarter. –Dieny
 - But how many students don't have full-time schedule because we weren't offering enough.
 - We went from too many to not having enough classes. How many are waitlisted? I have a lot more students deciding to attend Seattle Central.
 - We need to find more of a balance of offerings.

- How many FT students enrolled in classes compared to how many were how many classes were offered? –Dieny
- To look at enrollment breakdown I would talk to Kurt Buttleman. – Jeffrey
- Rob'n Lewis will present again at next budget forum. –Anton
 - Need to ask her to show budget over time. Can we see comparison from last year? –Anton
 - Would be nice to see how things fluctuated from year to year. How do things adjust from year to year? –Rosemary
 - Nice to see money coming from different sources. –Dieny
 - If we have bad budget news like Pastry program, we need a clear response where that extra money is going, worry people see things going away without a response, need for transparency. –Larry
- Next steps: send email with results to campus community to review
 - Talk to Rob'n Lewis about next budget forum structure.

4. NEW BUSINESS

- Undocumented student support and getting an undocumented student center on campus
 - Would like to invite South students Krisna Mandujano & Sophia Herrera to next meeting to discuss undoc students on campus, working with UW to establish center for undoc students on campus
 - How does Central Undoc Student Center work, who runs it?
 - They hire student employees, I was talking to James Kendall about expanding that blueprint because it's been very successful. –Larry
- Emergency Preparedness on campus
 - Monica and Jay with Student Gov't are going down to city council Friday evening to talk about cross walk safety by main entrance. –James Lewis
 - Have there been incidents? –Anton
 - In the past yes, the grass gets so high it's hard for drivers to see. –James
 - And there is a bus stop there? –Jen
 - Yes, the 125 makes frequent stops. –James
 - Looking to get a flashing lights cross walk? –Dieny
 - Or do we want one near the stairs?
 - Another good idea to talk about how traffic on 16th will increase with the Viaduct closure. –Larry
 - If we are using steps as main access point, need to have sidewalks for wheelchair users as well. –Rose
 - RAVE Messaging
 - I'm prepping email for students. Verifying steps students need to take to get their cellphones added. –Ty
 - We have really low adoption rate for personal cellphones.

- We had a lot of students show up on Monday, that didn't get the message. But there was no external factors to warn of closure.
- By default, they all get email with email they signed up with with the college. –Ty
- Ty to Jeffrey, Do you get RAVE messages to @southseattle and school email?
 - I do not check my school email account. I get mine through @seattlecolleges. Which is staff email.
 - Do we create emails for every student at South?
 - You can actually use your Gmail account.
 - Students have to elect into their @southseattle email. –Dieny
- All my students have @seattlecolleges email. Never not found one. –Larry
- They get two email accounts, they get one @southseattle when they register and then one if they are student employees. – Rosemary
 - Student not checking their South accounts.
- RAVE emails are supposed to go to personal email. –Ty
- Some students were confused because classes were cancelled but was school open? Messaging error for staff/faculty. –Rose
 - Good feedback – Ty
- I need clear instructions on how students are able to sign-up based on their college email. –Ty
- Is there safety or security issue not giving anyone access regardless of if you're a student or not?
 - I've asked Mike Lock about that but can't remember what he said. –James
 - I can ask Mike Lock about that. –Ty
- To access Google suite, students need an @southseattle email address. But students need to elect into that. –Dieny
- Matt Jackson suggested doing a student forum to teach how to sign up for RAVE. –James
- Could Chris Granlund mention this at new student orientation? –Rosemary
- How closures and delays are decided at South. –Ty
 - President Rosie confers with security on campus
 - Talks with local staff/faculty
 - Checks with security in the morning
 - Call can be made at any time
 - If clear, they would make the call the night before
 - Goal to make decision by 5 a.m.
 - Rosie makes the call and then I get the message out through RAVE/website/other

- Students need to go into MySouth account and update email, in their profile. –Dieny
- When students go back to MySouth, the email wouldn't be updated in RAVE.
- How does that work on the backend, does RAVE have a 24 hour update? –Ty
- Inclement Weather
 - When Rosie makes decision, is security requires to come to campus if it's a snow day? –Anton
 - Yes, unless so bad we couldn't get there. –James
 - What happens when classes are cancelled til 10 and they have class at 10? -Dieny & Anton
 - We sent out two emails, one that cancels classes for the day. – James
 - We may need to ask new VPI about this issue. –Rosemary
 - New plan for snow and ice this year? –Anton
 - Yes we are coming up with new procedure for when snow and ice is on campus. –James
- Clean Air Task Force
 - Trying to figure out if there is another representative available to lead CATF. Have you heard from Greg D. Jeffrey? –Anton
 - Yes, he said not enough Q's about smoking on survey, I will revise. – Jeffrey
 - Need to have forums on campus to inform the campus. After that, recommendations are made to Rosie. –Jeffrey
 - We also get grant suggestions, but I do not have capacity to complete them. –Jeffrey
 - After recommendations are made, also need for campus education surrounding smoking ban. –Jeffrey
 - Faculty may be able to use CATF for service requirements, I will mention at next all faculty meeting. –Larry
 - I can help send message to faculty/staff about new lead for the CATF, Monica also have access to this email list. –Mac

5. ACTION ITEMS

- Send email with results of Budget Ranking survey to campus community to review.
- Talk to Rob'n Lewis about next budget forum structure.
- Bring up @southseattle email/RAVE with President Rosie, better understand email addresses on campus
- Invite students/staff involved in Undoc Student support to next meeting to discuss Undoc Student Center.
- Complete CATF survey and send out to campus community.
- Email to staff/faculty for new CATF lead.

NEXT MEETING:

- February 06, 2019
- 1 p.m. – 2:30 p.m.
- JMB 128