



SOUTH SEATTLE  
COLLEGE

# Sustainability Committee Meeting Minutes

DATE: October 10, 2019

## OPERATIONAL BUSINESS

|                         |  |  |  |
|-------------------------|--|--|--|
| <b>Topic:</b>           | Attendance   |  |  |
| <b>Members Present:</b> | <input type="checkbox"/> Joyce Allen<br><input type="checkbox"/> Algie Au<br><input type="checkbox"/> Erin Barzen<br><input type="checkbox"/> Shane Brookman<br><input checked="" type="checkbox"/> Afrah Agraw<br><input checked="" type="checkbox"/> Abigail Daane<br><input type="checkbox"/> Regina Daigneault<br><input type="checkbox"/> Matthew Dimeo | <input type="checkbox"/> Eliza Duarte<br><input checked="" type="checkbox"/> Hannah Fitchett<br><input type="checkbox"/> Heather Foss<br><input type="checkbox"/> Phyllis Gorton<br><input type="checkbox"/> Karen Herndon<br><input type="checkbox"/> Janet Kapp<br><input type="checkbox"/> Kali Kuwada<br><input checked="" type="checkbox"/> Monia Hamam | <input checked="" type="checkbox"/> Adam Maurer<br><input type="checkbox"/> Nashaat Nashed<br><input type="checkbox"/> Alison Pugh<br><input checked="" type="checkbox"/> Destin Redeker<br><input type="checkbox"/> Elizabeth Schoene<br><input checked="" type="checkbox"/> Tim Walsh<br><input type="checkbox"/> Monica Lundberg<br><input checked="" type="checkbox"/> Steve Abercrombie |
| <b>Meetings Type:</b>   | <input type="checkbox"/> Conference Call   | <input checked="" type="checkbox"/> In Person: Cascade Hall 101  |  |
| <b>Guests:</b>          | none   |  |  |

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| <b>Topic:</b>      | Call to Order  |
| <b>Discussion:</b> | Adam Maurer welcomed everyone and brought the meeting to order at approximately 3:08pm |

## UPDATES

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| <b>Topic:</b>       | Introductions  |  |                                 |
| <b>Discussion:</b>  | <ul style="list-style-type: none"> <li>We have two student workers helping with sustainability this year. Afrah Agraw is the new Sustainability Officer of USA. Hannah Fitchett is returning as a Sustainability Engagement Ambassador.</li> <li>Monia Haman, Program Coordinator for the Tutoring Center, is a new member and has already taken several steps to reduce the environmental impact of her office</li> </ul> |  |                                 |
| <b>Action:</b>      | none   |  |                                 |
| <b>Referred to:</b> | N/A  |  |                                 |
| <b>Status:</b>      | <input type="checkbox"/> Open  | <input checked="" type="checkbox"/> Closed | <input type="checkbox"/> Tabled |

## DISCUSSION ITEMS

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| <b>Topic:</b>      | EcoChallenge 2019   |
| <b>Discussion:</b> | <ul style="list-style-type: none"> <li>Hannah is signing South up for <a href="#">Campus EcoChallenge</a>.</li> <li>It's a 3-week friendly online competition where individuals change behavior and commit to sustainability-related events and such</li> <li>Competition dates: October 28 - November 15</li> <li>Plan to table to help students sign up</li> <li>Tim and Abby suggested coming to classes to make an announcement. Abby prefers Oct. 23<sup>rd</sup> at 10am, 12:30pm, and 3:15pm. Tim's class is everyday starting at 10:30am</li> <li>Are there other ways to help promote the EcoChallenge?</li> </ul> |



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|                     | <ul style="list-style-type: none"> <li>○ South's main webpage scrolling header</li> <li>○ Library flyer</li> <li>○ Canvas module</li> <li>○ Starfish?</li> </ul>   |
| <b>Action:</b>      | <ol style="list-style-type: none"> <li>1. Visit classes to announce EcoChallenge and Sustainability Committee</li> <li>2. Create flyer for Library and campus</li> <li>3. Contact South Communications about webpage header</li> <li>4. Contact Sarah Newman about Canvas module</li> <li>5. Send email to faculty to ask them to share with their students</li> </ol> |
| <b>Referred to:</b> | <ol style="list-style-type: none"> <li>1. Hannah and Afrah</li> <li>2. Hannah</li> <li>3. Adam</li> <li>4. Adam</li> <li>5. Adam</li> </ol>  |
| <b>Status:</b>      | <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Tabled   |

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| <b>Topic:</b>       | Trash Talker events   |
| <b>Discussion:</b>  | <ul style="list-style-type: none"> <li>• We plan to continue Trash Talker events this year. Trash Talkers are volunteers who stand near waste stations and help people properly sort their waste</li> <li>• It's a good way to engage with students and make sure we are properly sorting in the dining area</li> <li>• Need student volunteers to help. Open to faculty and staff as well.</li> <li>• Would additional signage be helpful? Like, "NO liquids" by the recycling sign</li> </ul> |
| <b>Action:</b>      | <ol style="list-style-type: none"> <li>1. Recruit volunteers and coordinate at least one Trash Talker event fall quarter</li> </ol>   |
| <b>Referred to:</b> | <ol style="list-style-type: none"> <li>1. Afrah</li> </ol>  |
| <b>Status:</b>      | <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Tabled  |

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| <b>Topic:</b>       | Sustainability into student orientation   |
| <b>Discussion:</b>  | <ul style="list-style-type: none"> <li>• General student orientation is pretty short and packed with info. Not a lot of room for new material</li> <li>• District is putting together an online student orientation. Opportunity to include sustainability there.</li> <li>• Linh Vo talked with international student programs last year. They seemed receptive. Need to follow up with them this year.</li> </ul> |
| <b>Action:</b>      | <ol style="list-style-type: none"> <li>1. Create slides/info for online student orientation</li> <li>2. Set meeting with International programs</li> </ol>  |
| <b>Referred to:</b> | <ol style="list-style-type: none"> <li>1. Adam</li> <li>2. Monia and Adam</li> </ol>  |
| <b>Status:</b>      | <input checked="" type="checkbox"/> Open <input type="checkbox"/> Closed <input type="checkbox"/> Tabled  |

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| <b>Topic:</b> | Establish Waste Baseline |
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| <b>Discussion:</b>  | <ul style="list-style-type: none"> <li>We do not receive complete tonnage for all waste streams at South. Need a baseline for STARS and to track progress moving forward</li> <li>Need to set this up for spring quarter. Need at least 4 weeks of data.</li> <li>Need to conduct visual inspections of all containers for which we do not receive tonnage reports, including G'town</li> <li>Could we use "game cameras?" Will that be seen as "big brother" by Facilities? Steve may have some cameras for G'town.</li> <li>Need to establish protocol, so people can easily help with visual inspections</li> </ul> |                                 |                                 |
| <b>Action:</b>      | 1. Work with Facilities to develop protocol  |                                 |                                 |
| <b>Referred to:</b> | 1. Adam and others   |                                 |                                 |
| <b>Status:</b>      | <input checked="" type="checkbox"/> Open   | <input type="checkbox"/> Closed | <input type="checkbox"/> Tabled |

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| <b>Topic:</b>       | Earth Day 2020 (50 <sup>th</sup> Anniversary)  |                                 |  |
| <b>Discussion:</b>  | <ul style="list-style-type: none"> <li>Earth Day is Wednesday April 22, 2020</li> <li>We had a full week of events last year, but that was a lot to plan. We need to scale it down in 2020</li> <li>Organization "Earth Day 2020 Northwest" is helping to act as a collector of events</li> <li>We can host an event or two, but can also find local events that we can promote and encourage people to attend.</li> </ul> |                                 |  |
| <b>Action:</b>      | none   |                                 |  |
| <b>Referred to:</b> | N/A  |                                 |  |
| <b>Status:</b>      | <input type="checkbox"/> Open  | <input type="checkbox"/> Closed | <input checked="" type="checkbox"/> Tabled |

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| <b>Topic:</b>       | Campus as a Living Laboratory  |                                 |                                 |
| <b>Discussion:</b>  | <ul style="list-style-type: none"> <li>Part of campus engagement, curriculum, and helps with AASHE STARS submission</li> <li>Need to track student projects, reports, presentations, etc. within past 3 years that relate to sustainability</li> <li>Sustainability is defined very broadly, including equity, diversity, inclusion work, health and safety, and others.</li> <li>What are the requirements for the STARS credit?</li> <li>Need to follow up with the South's Academic Showcase faculty about past and future student projects</li> <li>Undergraduate Research (UGR) 294 may also have some sustainability projects</li> </ul> |                                 |                                 |
| <b>Action:</b>      | 1. Follow up with Academic Showcase faculty and UGR faculty  |                                 |                                 |
| <b>Referred to:</b> | 1. Adam  |                                 |                                 |
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| <b>Topic:</b>       | Quarterly Newsletter   |  |                                 |
| <b>Discussion:</b>  | <ul style="list-style-type: none"> <li>We started a quarterly newsletter consistently last year. We plan to publish one this fall and spring. The newsletter goes out to faculty and staff via email.</li> <li>We have several topics for this fall's newsletter, but are accepting additional ideas and stories.</li> </ul> |  |                                 |
| <b>Action:</b>      | 1. none  |  |                                 |
| <b>Referred to:</b> | 1. n/a   |  |                                 |
| <b>Status:</b>      | <input type="checkbox"/> Open  | <input checked="" type="checkbox"/> Closed | <input type="checkbox"/> Tabled |

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| <b>Topic:</b>       | Conferences   |  |                                 |
| <b>Discussion:</b>  | <ul style="list-style-type: none"> <li>AASHE, October 27-30, Spokane, WA               <ul style="list-style-type: none"> <li>Adam and Tim Albertson from North SC are attending. Others are welcome to attend. It's a large conference with folks working on sustainability at colleges/universities across the globe</li> </ul> </li> <li>WOHESC, March 2-4, 2020               <ul style="list-style-type: none"> <li>Smaller than AASHE, but regional. Good content and a much cheaper price</li> <li>We usually take a bunch of students from across Seattle Colleges</li> <li>Faculty Development Grants available to those interested</li> </ul> </li> </ul> |  |                                 |
| <b>Action:</b>      | 1. Let Adam know if you are interested in attending WOHESC  |  |                                 |
| <b>Referred to:</b> | 1. Everyone   |  |                                 |
| <b>Status:</b>      | <input type="checkbox"/> Open   | <input checked="" type="checkbox"/> Closed | <input type="checkbox"/> Tabled |

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| <b>Topic:</b>       | South events  |                                 |                                 |
| <b>Discussion:</b>  | <ul style="list-style-type: none"> <li>Faculty Development Day is Feb. 6<sup>th</sup>. Abby is South's Faculty Development lead and is interested in incorporating sustainability</li> <li>Most of South's events that offer meals have a lot of meat/very little or few vegetarian options</li> <li>Events like Faculty Development, Veterans BBQ, and others</li> <li>Could we work with the chef to offer better and more vegetarian options?</li> </ul> |                                 |                                 |
| <b>Action:</b>      | 1. Discuss incorporating sustainability into Faculty Development day at next meeting<br>2. Reach out to chef about including more vegetarian and vegan options  |                                 |                                 |
| <b>Referred to:</b> | 1. Everyone<br>2. Abigail   |                                 |                                 |
| <b>Status:</b>      | <input checked="" type="checkbox"/> Open  | <input type="checkbox"/> Closed | <input type="checkbox"/> Tabled |

## OPERATIONAL BUSINESS

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| <b>Topic:</b>        | Closing & Adjournment                                |
| <b>Discussion:</b>   | The committee concluded discussion at approx. 4:10pm |
| <b>Next Meeting:</b> | The next meeting will be the Monday Nov. 4           |



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