



SOUTH SEATTLE
COLLEGE

Sustainability Committee Meeting Minutes

DATE: May 15, 2019

OPERATIONAL BUSINESS

Topic:	Attendance		
Members Present:	<input type="checkbox"/> Joyce Allen <input type="checkbox"/> Algie Au <input type="checkbox"/> Erin Barzen <input type="checkbox"/> Abigail Batinga <input type="checkbox"/> Shane Brookman <input type="checkbox"/> Christine Consolacion <input type="checkbox"/> Abigail Daane <input type="checkbox"/> Regina Daigneault <input type="checkbox"/> Matthew Dimeo	<input type="checkbox"/> Eliza Duarte <input checked="" type="checkbox"/> Hannah Fitchett <input type="checkbox"/> Heather Foss <input type="checkbox"/> Phyllis Gorton <input type="checkbox"/> Victoria Hardy <input type="checkbox"/> Karen Herndon <input type="checkbox"/> Janet Kapp <input type="checkbox"/> Kali Kuwada <input type="checkbox"/> Monica Lundberg	<input checked="" type="checkbox"/> Adam Maurer <input type="checkbox"/> Nashaat Nashed <input type="checkbox"/> Alison Pugh <input checked="" type="checkbox"/> Destin Redeker <input type="checkbox"/> Elizabeth Schoene <input type="checkbox"/> Eric Steen <input type="checkbox"/> Linh Vo <input type="checkbox"/> Tim Walsh <input type="checkbox"/> Odessa Woodlee
Meetings Type:	<input type="checkbox"/> Conference Call	<input checked="" type="checkbox"/> In Person: OLY 111	
Guests:	none		

Topic:	Call to Order
Discussion:	Adam Maurer welcomed everyone and brought the meeting to order at approximately 2:30pm.

UPDATES

Topic:	Earth Week debrief		
Discussion:	<ul style="list-style-type: none"> Overall, events were well attended Music really helped the success of Earth Fest Land acknowledgement was a nice inclusion at Earth Fest Need to continue to try to promote Earth Week events earlier and work with faculty to include in courses 		
Action:	1. Student workers to create Earth Week planning guide		
Referred to:	1. Student workers		
Status:	<input type="checkbox"/> Open	<input checked="" type="checkbox"/> Closed	<input type="checkbox"/> Tabled

DISCUSSION ITEMS

Topic:	Spring Fest
Discussion:	<ul style="list-style-type: none"> What is Spring Fest? Is it a Fresh Fest? Seems so nebulous right now. What events are being planned? Who is sponsoring it? Is this a Student Activities and Programs (SAP) event? It's 3 days long? Are there events that will have a lot of food? We need to make sure compost is available and recruit Trash Talkers
Action:	1. none
Referred to:	1. n/a



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Status:	<input type="checkbox"/> Open	<input checked="" type="checkbox"/> Closed	<input type="checkbox"/> Tabled
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Topic:	Sustainability engagement updates		
Discussion:	<p>Hannah</p> <ul style="list-style-type: none"> • Trash Talking is scheduled for Monday, Tuesday, Weds., and Thursday next week • 30 minute shifts are from 11:30am-noon and noon-12:30pm • Volunteers will help people sort their waste into the proper container in the cafeteria (i.e. compost, recycling, or compost) • Need more volunteers. Please sign up using the sign-up sheet to be sent out • Continuing to promote WOHEC conference at UW Seattle Feb. 25-27 • Exploring ways to get students involved with more volunteer opportunities, like the Duwamish Greenbelt mentioned by Destin • Created a #GreenSouthSeattleCollege Instagram and Facebook page. Please like and follow the pages to help promote <p>Linh</p> <ul style="list-style-type: none"> • Working on promoting WOHEC through USA and other networks • USA can probably sponsor 3-4 students to attend the conference 		
Action:	1. None		
Referred to:	1. n/a		
Status:	<input type="checkbox"/> Open	<input checked="" type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Sustainability conferences		
Discussion:	<ul style="list-style-type: none"> • WOHEC (Washington & Oregon Higher Education Sustainability Conference) Feb. 25-27 at UW Seattle • Adam M. waiting to hear back on faculty development grant to sponsor up to 6 faculty across Seattle Colleges • Full conference program is now available, wohesc.org/program/ • Alison Pugh and colleague are presenting on the 27th in the last time slot. • We do not have to pay for transportation and lodging this year, so we are hoping to bring more faculty, staff, and students than we have in the past • AASHE (Association for the Advancement of Sustainability in Higher Education) conference is going to be in Spokane October 2019 • AASHE is a larger (i.e. international) version of WOHEC. Many more attendees, workshops, presentations, vendors, etc. • AASHE is a great opportunity for faculty, staff, and students, but it is more expensive than WOHEC. • Seattle Colleges will take faculty, staff, and students to AASHE, but we won't be able to sponsor as many as we are for WOHEC 		
Action:	1. Janet K. to look at program and determine if she wants to attend		
Referred to:	1. Janet K.		
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled



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Topic:	OneDrive Folder		
Discussion:	<ul style="list-style-type: none"> • Adam M. has created a South Sustainability Committee OneDrive folder so we can better share files • Please populate folder with appropriate files you may have 		
Action:	1. Share OneDrive with group		
Referred to:	1. Adam M		
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Student project archive system		
Discussion:	<ul style="list-style-type: none"> • There are a lot of student projects that relate to sustainability happening at South, but we are not doing a good job of tracking those. • We received 3.2 out of 4 possible points for “Campus as a Living Laboratory” in STARS 2017 • Better tracking would improve our STARS score and allow for faculty, staff, and students to learn and build upon past projects • What would work best for faculty to track these projects? OneDrive folder? How would they be organized? By department? • There is some related work around this with Guided Pathways Pillar 4 		
Action:	<ol style="list-style-type: none"> 1. Gather intel from faculty on approach 2. Reach out to Pillar 4 sub-committee to determine if there’s overlap 		
Referred to:	<ol style="list-style-type: none"> 1. Janet K. 2. Adam M. 		
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Quarterly newsletter		
Discussion:	<ul style="list-style-type: none"> • We want to start a quarterly sustainability e-newsletter to be sent to faculty, staff, and students • Aim for first edition to be disseminated first couple weeks of Spring quarter (i.e. early April) • This will allow us to promote Earth Week and provide insights from WOHESC • E-newsletter should have established areas to focus on each month, like 1. Academic programs/curriculum, 2. Student engagement/experience, 3. Opportunities, 4. Events, etc. • 		
Action:	1. Create template and coordinate first e-newsletter		
Referred to:	1. Abigail B.		
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled



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Topic:	Establish a Sustainability Council		
Discussion:	<ul style="list-style-type: none"> Adam M. reached out to Joyce Allen for guidance and ask if she might be interested in serving as the Executive Sponsor if we were to move forward as a Council Joyce A. consulted the President's Office, who said a council of this nature is unusual at South. Joyce A. did not think given her current role at South, she would be the right fit as Executive Sponsor There are lots of moving parts at South right now, so the timing does not seem to be good to pursue a Sustainability Council. We can continue our work as a committee at this time 		
Action:	1. none		
Referred to:	1. n/a		
Status:	<input type="checkbox"/> Open	<input type="checkbox"/> Closed	<input checked="" type="checkbox"/> Tabled

Topic:	Waste baseline		
Discussion:	<ul style="list-style-type: none"> South gets some data from haulers, but Adam would like to use a methodology created by a student volunteer to better estimate compost, recycling, and garbage This process will require visual inspections of large containers before haulers pick them up This project will be scheduled for Spring quarter and will require volunteers for visual inspections 		
Action:	1. Develop protocol for waste data collection		
Referred to:	1. Adam M.		
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Sustainability into student orientation		
Discussion:	<ul style="list-style-type: none"> Sustainability is not currently incorporated into student orientation at South. We can get STARS points for doing this Adam M. met with Vanessa Calonzo and Christian Granlund to discuss how sustainability might be incorporated into orientation Lots of information needs to be given to students during orientation. There is not a lot of room for additional material at this time. Welcome week provides an opportunity to spread the word about sustainability to students. Can use that week to recruit for Trash Talker volunteers and have Trash Talkers second or third week of the quarter. 		
Action:	1. Develop plan to recruit students for Trash Talkers during Welcome Week		
Referred to:	1. Hannah F.		
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

Topic:	Sustainability webpages		
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Discussion:	<ul style="list-style-type: none"> • South Seattle College is revamping all college webpages • Adam M. sent around a draft outline for sustainability pages • Current sustainability pages for South Seattle are very out-of-date and these will be a significant improvement • 		
Action:	1. Send Adam M. feedback on draft outline for webpages		
Referred to:	1. Everyone		
Status:	<input checked="" type="checkbox"/> Open	<input type="checkbox"/> Closed	<input type="checkbox"/> Tabled

OPERATIONAL BUSINESS

Topic:	Closing & Adjournment
Discussion:	The committee concluded discussion at approx. 3:00pm
Next Meeting:	The next meeting will be the second Weds. of February, the 13th