SOUTH SEATTLE COLLEGE
One of the Seattle Colleges

College Council Agenda

March 24, 2020

ZOOM (remote)

Attendee: Mac Writt, Larry Cushnie, Rose Kolovrat, Kathie Pham, Vy Pham, Jaime Flajole, Marianna Asaturova, Hobac Tran, Nahid Talebi, Betsy Hasegawa, Katherine Hinkelman

Guests: Erin Barzen

Secretary: Christa Zinke
Begin: 1:30pm
End: 3pm

1. **WELCOME AND INTRODUCTIONS**

   - New student representative in Spring.

2. **REVIEW AND APPROVAL OF MINUTES**

   - February 18, 2020 (Done through online survey.)

3. **REGULAR BUSINESS**

   - Budget Development Process
     - o Winter Budget Forum, schedule new date/time for Zoom Forum
     Mac: We are hoping to schedule a new meeting in April through Zoom. We are trying to figure out a good date that works for Rosie.
     - o Possibility of adding security cameras to the budget in light of anti-racist workshop
     Mac: Rosie said that added security cameras are already being added to the budget for next year, so that is accounted for. The Winter forum will likely discuss how COVID-19 will affect the budget for the coming year and how that might affect.

     We would also like to talk about what happened with the Town Hall meeting yesterday and learn from that. I thought the chat went kind of quick.
       Larry: I think I could manage the chat so that I can make sure all the questions are addressed.
       Rose: There was a question about whose responsibility is accessibility for online courses. I am getting emails from faculty and Sara Newman is expressing that faculty have concerns. Yes, they need to be accessible when they are created because if they are not accessible when they are created it may not work with screen readers etc. I was thinking that we should put together a group to assist faculty with this. I could be part of this group, but I think it would be helpful if someone from IT, elearning, and instruction were there as well.
         Mac: What sort of things do you think people are having difficulties with?
       Rose: Captioning, legally to be compliant videos have to be

captioned before it is shown in class.

> Mac: Do we have a captioning software or a company we work with?
>> Rose: Central purchased a software, but I do not believe that South purchased a software. It would be very expensive for the college to caption everything.

- Sensitive Location signage

Mac: I have names of all the people who were willing to post these, but when we get back to campus I will e-mail campus about this before they go up.

- Prayer Space on-campus

Mac: Dan Johnson is working with Joe B. about getting a prayer space in Olympic Hall.

- Ballot box Update

King County did not like the two areas that we identified and they are working to identify more adequate solutions that might make the sites feasible.

- o Feedback from King County Elections visit
- o Georgetown?

4. NEW BUSINESS

- Foundations Scholarship and Emergency Funds

Kathie Pham: Foundation Scholarship will still be due April 15th. The deadline may be extended if they get information that completing the scholarship by the deadline is problematic for a large population of students.

The Foundation has also been fundraising for emergency funds for assistance with students who are affected by COVID-19.

Foundation is also in need of applications from students enrolled in program specific scholarhips. These program include wine, aviation, culinary etc. If Foundation is unable to give out these scholarships we would be unable to access that money in the future. We are currently looking for ideas of how to outreach to those students.

> Mac: How can they access Emergency Funds?
>> Kathie: We had a meeting with Patrice and Stephanie about updating links and the scholarships. We could also put this on the Benefits Hub website as well.

- Permanent position for Julienne Degeyter, VPFA
  - o Must have 2/3 vote by every constituency in CC
  - o Non-voting member

  > Mac: Should we do a Microsoft form to vote that way? The thinking to have her on here is because she is the budget expert and may be able to help us set up the forums, etc.
  >> Larry: I can also see that as something that we might jump into more budget issues on a quarterly basis, etc.
  >> Betsy: Like a consultant or an advisor role, like an advisor to the chancelor's cabinet etc.

  > Mac: I think that it would be really helpful since we don't really know about speaking to the budget so it would be nice to have her input on the process.

- What can College Council do during the closure to help staff/faculty/students?
  - o Update on creating a "Resource Guide" for students
  - o Mac: Is there anything that was missing on the community resources page that Ty and I put on the website? If you have time to look at the link and let me know.

Marianna: The tutoring center is working to staff Spring quarter and weigh how we serve our students and provide them help. We are working with North, South, and other staff about how we are going to help our students. We are asking faculty to include in their syllabi what resources Tutoring Center will be able to provide. The resource page is very

busy with lots of information. We are working on the tutoring schedule and we don't know what type of help we are going to help our students with through eTutoring and through Zoom. We are having to do intense training with our students on how to work with these systems. We have 55 student workers who are without work right now and we are trying to make sure that the training will be paid for since we are trying to help our students financially during this time.

    Mac: I know that there was a question yesterday about tutoring in other languages.

      Marianna: That will be a very difficult thing with English Language Lab and with our MAST tutoring. We are deciding right now on how to address these. It will likely be through Zoom.

Mac: Workforce's community resource navigator sent an additional list of resources that will be added to the resource guide.

Hobac: Students may have access to 2 months free internet through Comcast. After 2 months students will need to cancel the service or they will be charged. That information is not currently on the website, so if we could emphasize that so that students are not charged if they no longer have the use for the internet.

- Should College Council be responsible for this guide?
- Need to be vetted by departments on campus.

    Mac: Separating the sections and sending them to departments is currently in the works.

    Erin: There was a group of people who were working on this and we are hoping to get together to begin working on this. I have room in my schedule and I am happy to take the lead on this. I think there are some decisions that we need to look at before we go asking people for information, with regards to organization etc.

      Mac: Would it be okay if I invited College Council to zoom in on that?

- Get Out The Vote Campaign

    Mac: It looks like we will wait on this for next quarter.
  - Partner w/ student gov't
  - Voter advocates (based on Ask Me! volunteers)
  - Voter registration station in library
- Collaboration with Labor Education & Research Center on student workers –Larry
  - Larry: We are integrating some questions about the recent COVID-19 about this and whether students have lost jobs. We will ask questions about students previous work experience and how this has affected their job in this time.
  - Katherine: Hanover, a research consultant group, will be sending out a survey soon asking about how students have felt with the impacts of distance and remote education impacts, etc. That will come out in the next week or so.
    - Larry: Do we know what the purpose the campus is gathering this information for?
    - Katherine: This is the impacts of moving online and how students are faring and if they have their resources available. Hanover came to us and had already developed this and asked if we wanted to roll this out. The development of this survey has been hands off on South's side, but the results will be available to us. There likely will not be any open-ended responses. It will be a pulse survey.
    - Erin: I would like to connect with you since there is another survey in

development through Starfish to survey students during the first week of the quarter.

- • Katherine: Larry, I also want to make sure that if you want to publish any information in this process that you are needing to go through IRB process. You can contact Victor or Greg Dempsey to get that process going.

- Pedestrian safety on 16th Ave SW/Traffic Calming
Mac: We did not get the funding for this. I emailed the Your Voice, Your Choice Campaign and asked if they could extend the deadline. I have not heard back. Instead of the traffic calming lights, we were thinking we could go with speed bumps instead of lights since they are cheaper.
  - o "You Otter Slow Down" signage
  - o Your Voice, Your Choice Campaign
- Additional Council priorities for 2019-2020, discuss next steps
  - o Faculty Council
  - o Homeless students on campus, possible shelter and food
  - o Fitness Center on campus
  - o Decreasing student tech fees. –Krisna M.
  - o Duwamish partnership
  - o Uber signage
- Transit
  - o Bus 125/128: 125 has been cut until the end of the coronavirus issue. Do you think that this will be an issue with an issue for students if we are going to have prof-tech classes on campus. It does not seem like South is getting notified on any of these traffic impacts ahead of time.
  - o West Seattle Bridge Closure:
    Jaime: We don't know how students/faculty are going to get to class. We are discussing whether we are even going to have class at this point. It would also be helpful to have numbers on how many students use the bus so that we could provide those numbers to metro.
    Larry: Metro also has their own datapoints around these things that we could look at and see how they are using those data points to make these decisions. I think that we should be in contact with them as we are shifting operations.
    Mac: I feel like it would be helpful for College Council to have a direct contact with Metro. I will ask James for that.

5. ACTION ITEMS

- Ask campus community for MORE CC project recommendations

UPCOMING MEETINGS:
- **Budget Forum: TBH**
- **April CC Meeting: TBH**